

Western Gateway Park

Board Minutes

May 18, 2022

1. **Call to Order** – Chairman Dan House called the meeting to order at 6:40pm
Pledge of Allegiance – Vice Chairman Nancy Peirce led the Pledge of Allegiance.
2. **Roll Call** – Present - Dan House, Chairman; Nancy Peirce, Vice Chairman; Lee Osborne, director; Brandon Lindsen, director; Lisa Thomas, director; Destiny Bradt, District Secretary.
3. **Introduction of Guests** –Sandy Jacobson, James Wolfsgruber, Barbara Wolfsgruber, Sharon Lewis
4. **Agenda Approval** – It was suggested that 10e be moved up to after 9c, 10d after 9c, and 10a after the financial report.

Vice Chairman Peirce moved to modify the printed agenda.

Director Lindsen seconded

All in favor

5. **Public Comments** – Sandy Jacobson came up with some solar powered picnic tables. She also went to the Summercamp orientation and received a list of summercamp vendors to be viewed by the Board.
6. **Correspondence** – Correspondence will be addressed under 10a.
7. **Board Minutes** – The Board received the revision for March minutes. Director Lee Osborne moved to approve April minutes. Director Lindsen seconded. All in favor.
8. **Financial Report** – Vice Chairman Peirce led the board through a review of the April reports. We are doing well. She explained sources of income. Motion was made to accept financial reports by Peirce as presented. Director Thomas seconded. All in favor.

10a. Park Personnel – House and Peirce have been working on realigning job descriptions and slightly modifying the caretaker's position. It is being fleshed out with new verbiage. We will approve them when we can with some study. The idea is to balance out responsibilities.

Comment – Director Lindsen - *Park employees* are doing a good job in keeping up the property

Vice Chairman Peirce presented the paperwork on the Wolfgrubers (3 pages.) Dan and Nancy went over the job position. One position has not been filled since Nancy has been there – maintenance supervisor. Initially it was Jim, Steve, and Bob. When Jim left, Bob and Steve filled in. Chrissy holds the caretaker position. Tony is park maintenance. The job position has been formalized, taking into consideration the caretaker position. That job is a two-piece job description. Chrissy would actually have a job description that takes her strengths into consideration. Peirce led us through the job description and what the caretakers would get. The park will also provide internet. Peirce has spoken to Sharon Lewis. Sharon has RV experience and was able to determine that the RV package could be valued at \$1200/month. The Park will eliminate #3. California DL must be valid with current registration.

Barbara Wolfgruber – What happens after October?

Peirce – Outdoor activities go to nothing.

Peirce had a concern with regards to #8. The park has a zero tolerance for drugs. Wolfgrubers agreed and stated that that wouldn't be an issue.

House stated that the senior softball leagues tend to stay late. He can stop that if it is a problem. Wolfgrubers stated that it wouldn't be a problem.

Lindsen proposed that an amendment be added to the agreement stating that the only tenants allowed to stay in the RV are those named in the agreement.

Vice Chairman Peirce made a motion that in the interest of the park that the park enter into an agreement with Jim and Barbara Wolfgruber to fill the caretakers position for the period ending October 31st to be reassessed at the end of October. Director Thomas seconded. All in favor.

9a. County Recreation Committee – Recreation Committee is now called the Recreation Coalition and will be moved to 9c.

9b. Prop 68 – A report was given by Sandy (Jake) Jacobson. It started off slower this week. She received reports of Playworld for \$13666.00 to replace entire structure. This deal does not include shipping. \$24,000 to replace existing one. Rather than one playground, they looked at all three. Playworld wanted to know what the budget was for the project. Jacobson didn't tell him, but it is \$200,000 – slightly below grant and matching fee. Once we have a quote we can shop around. There are some standards through the industry, such as the number of posts and apparatus. There is a bone pile for replaced structures.

Jacobson question – Has the deed restriction been notarized and sent in? House – Yes. Could you please forward the sent file to (Jake) to confirm the date.

Oak Tree Park is proceeding with their project. They have two contractors and are putting in the footings. The playground installer sends in a specialist. They are using Community Playgrounds out of Vallejo. Jake will pop in and discuss ADA requirements – rather than doing a separate path, we may create an opening and a retaining wall around the little playground. Seems more effective.

9c. Recreation Coalition Meeting – Jacobson gave an update on the Recreation Coalition Meeting held via zoom on 4/22/2022. It was primarily BLM, Tahoe National Forest, State Parks to explain to people attending Nevada County's adopted objective for recreation and its 6 initiatives and its support for helping to build the park districts. There will be special workgroups and a centralized webpage.

10e. – Recreation Special Districts Meeting – Jacobson – This is actually a work group. Everyone on the Park District Boards will attend. If your board is represented by 3 people you can have a quorum. Otherwise, you have to participate as the public. Each district would have a special meeting. Jacobson has created a draft agenda. Chairman Dan House volunteered to chair the meeting. The Buttermaker's Cottage is ADA acceptable. If someone needs accommodations, Jacobson will intervene.

Question – Is it incumbent on the Board to attend. No.

The purpose of the meeting – There will be a welcome and introduction. Supervisor Sue Hoek will do the Impressions from the Ad Hock committee. There will be a summary of the 6 initiatives. We will explore

draft MOUs and address succession of non-government service providers. There will be discussion with regards to the awareness of existing programs and how to increase public awareness.

Peirce stated that she would prefer to hear Jacobson's presentation as individual boards. Jacobson wants to see the boards come together.

Director Osborne and Director Thomas agree with Jacobson about the three boards coming together.

Peirce states that we should attend the meeting; she is just saying that it would behoove the board to see the presentation first.

The meeting is scheduled for Monday, May 23rd from 4-5:30pm at the Buttermaker's Cottage. It will be a public workshop for Western Gateway Park, Oak Tree Park District, and Bear River Park District. Osborne and Thomas will attend.

9d. Budget Workshop – We need to create a draft budget for the Board to vote on. It may just be Dan and Nancy. Thomas noted that assessments/fees and firewood need to be addressed. Meeting scheduled for May 27th at 1:30pm.

9e. Parcel Fees - Peirce – The whole parcel fee is convoluted. The County reported that it was going to hold a zoom meeting regarding Parcel fees. It turned out to be a campaign for Gina Wills. It was not helpful.

10b – Bike Park – Director Lindsen did not make it over to the bike park. Peirce – after attending the Nevada County Economic Council Meeting, she really wanted to call Moss. He called the president. 4 met at the bike park, including Peirce. They looked at the beginner track and moved over to the intermediate track. Rogue builders have built jumps over the original jumps. They did not get board approval for modifications. Peirce has real concerns about the operation. They will be removing remaining dirt from the rogue area. They still want to build an advanced track. There's a lot that needs to be done. They must consult the board and have plans. They talked about restoration of the rogue area.

Osborne stated that a letter should be drafted that there shall be no new construction until they remediate the rogue build and illegal jumps. The Board will have a MOU with Bonk.

10c. – Rental Schedule – Peirce The Stage Pavilion rent for the day includes opening the restrooms and dressing rooms. It is currently \$30. We shouldn't be opening the restrooms for that cost. We need a fee above \$30 if they want the restrooms. There should be a \$10 fee, increasing the fee to \$40/hr to cover the cost of opening and maintaining the restrooms. Peirce made a motion to alter the rental schedule fee to reflect \$40 for the pavilion to open the bathrooms. Osborne seconded. All in favor.

10d. Nevada County Economic Resource Council meeting – Peirce was alerted by Susan George about the subject matter at the recreation presentation. She advised her to go in person or by zoom. Peirce went in person. The meeting was done by Sandy Jacobson and Trisha Tillotson from the community development agency. General Recreation – trails, rivers, and open space received \$1.2 million. Organized recreation and park districts received \$100,000 a year for 3 years. A man on the board was concerned about WGP Bike Park. Jacobson stated that the Bike Park was going to be demolished. Their objective was to have an MOU between the three Park Districts and create an administrative position.

11a. Building and Grounds

- i. General Park Maintenance – there is a new person cutting the grass
- ii. Vandalism – There have been individuals that have broken into the stage. They have evicted tenants in the disc golf area and turned them in to the police.
- iii. Security System – Peirce has purchased a game cam with monitor capabilities.
- iv. Firewood Program, Farmer's Market, CRV – Nothing happening with firewood. Farmer's Market is chugging along. CRV – it would be more efficient to let it pile up and do it once a month with two people.

11b. – Upcoming Events – Rodeo, Art in the Park, July 2nd Thrive event, Celtic Festival. Osborne stated that the Celtic Festival has decided to go with Pioneer Park.

12 – Director Comments – No comments

13 – Adjournment – Director Lindsen moved to adjourn Thomas seconded. Meeting was adjourned at 9:13pm.