

Western Gateway Park

Board Minutes

April 20, 2022

1. **Call to order** – Dan House 6:33pm
Pledge of Allegiance – led by Director Brandon Lindsen
2. **Roll Call** – Present - Dan House, Chairman; Nancy Peirce, Vice Chairman; Lee Osborne, director; Brandon Lindsen, director; Lisa Thomas, director; Destiny Bradt, District Secretary.
3. **Introduction of Guests** –Sandy Jacobson
4. **Agenda Approval** – no suggestion for altering the agenda

Vice Chairman Peirce moved to accept the agenda as presented

Director Lindsen seconded

All in favor

5. **Public Comments** – No public comments.
6. **Correspondence** – No new correspondence.
7. **Board Minutes** – Motion was made by Director Lindsen to accept the March 2022 minutes with the amendment of 20 year deed restriction to 30 year deed restriction under new business. Director Thomas seconded it. Motion passed
8. **Financial Report** – Vice Chairman Peirce led a review of the March financials. House and Peirce have looked at the history of the park and noted that the park is in the best financial position that either of them have experienced. Peirce explained about the parcels fee. She has been trained and has been doing it. Director Osborne explained about parcel fees in connection to mobile homes. A mobile home is considered a house trailer. GIS office personnel have been doing it. Peirce needs to get accurate #'s. Peirce made a motion to accept the March financials as presented. Osborne seconded. Motion passed.

Osborne noted that in considering the percentage of the budget, we are taking in more money than we are spending.

Old Business –

9a. County Recreation Committee. Peirce explained that this particular committee was formed in the past. It was formed because the Board of Supervisors made the decision to have one focus for this fiscal year. That focus would be recreation. The park received an invitation along with a number of other parties, including 3 districts, trails, Bureau of Land Management, and cities. Jacobsen gave an update, stating that this is morphing from one thing to another to facilitate the recreation coalition. There are two tracks: 1 Track – parks, 2 Track – outdoors. Organized recreation was broken down when they met last May and June. All 2021 meetings culminated in the focus on recreation. There will be two meetings-a year with a focused agenda on what we have in common. There are challenges to the vision.

The invitation the park received was for a Zoom meeting scheduled for April 22, 2022 at 11am. Jacobsen advised deleting the invitation from Mike Sweet. Joshua White has sent out a reminder and has taken over the invitation list. This meeting will set the tone for what the county is trying to do with this objective. There are opportunities, such as grants and recreation awareness. There will be a recreation guide for the county which will include summer camps. The county is launching a new website: gonevadacounty.com.

9b. Proposition 68 – Update – There is not much to discuss. There is a meeting in the upper lot on April 21, 2022 at 10am. They have sent conceptual drawings of area 1 and area 2 which were initiated by Breanna. It went underground as the deadline approached. Elliot came back and finished writing the grant. It will take \$5000 to repair what we have. It will take \$9-10,000 to get new equipment with a warranty – PlayWorld. PlayWorld and Miracle are under the same parent company. Jacobsen wants to talk about delivery time and what crews can and cannot get installed. There is always the opportunity to modify. There are two parts to this project: 1 preconstruction and 2 construction cost. Director Lindsen asked if removing the wall would meet ADA. Yes.

Deed restriction – Chairman House does not have the deed restriction in PDF format. He needs to scan and email it. Also need to submit two vendor forms for the State.

New Business –

10a – Parcel fees – Discussed under financial.

10b – Employee Positions

11a Building and Grounds – Chairman House gave an update. The shop is getting straightened out. The mowers are all working. The pump is running in the creek.

- i. **General Park Maintenance –** Chrissy and Nancy got in the golf cart and made a tour of the park while Nancy made a list. Nancy will forward the list to House. There were many things that Chrissy and Tony were aware of. There is a downed tree and a tree that needs to come down. There is a branch on the Stage Pavilion that has blocked the men's bathroom. There have been a couple of break-ins in the men's dressing room. The Handicap parking signs need to be repainted. The Bike and Dog Park bought the stencil. #4 cover ends are wood and need to be redone/painted. The culvert needs to be cleared out. It was a very productive endeavor. It took about 1 ½ hour to make the tour. They were able to see where PG&E and CHP have identified oaks. It is upsetting how many heritage oaks have to be taken down. There is also a lot of graffiti.

Peirce also wanted to talk about that we got an EDD form from Bob requesting disability. Michelle and Nancy have processed it. Bob did not commit to coming back. Nancy doesn't think that Bob is coming back. The park is currently paying two employees – Chrissy and Brynn. They are here at the same time. Brynn does the mechanical and has gotten machines ready for the season. Chrissy oversees work release. We need a person to fill both positions.

- ii. **Vandalism was mentioned.**
- iii. **Security system –** Nancy brought in a tv that was being replaced. It doesn't seem to be compatible with the system although it has HD capability. Brynn brought one in too. That was

part of the problem, as we were not able to review the cameras. Director Thomas has a monitor as well.

The door to the cottage was broken in. One well-placed kick and the deadbolt, door handle, and door handle blew the door frame out. The whole left side of the door frame had to be replaced. Tony replaced the left part of the door frame. It is not painted yet. He had to dismantle the whole thing. Tony was the one that found it.

Nancy is concerned. Wednesday night there was a break-in at the shop. The locks were cut and Chrissy says there is a spot near Horton Street that is wide enough for a pickup truck.

iv. **Firewood, Farmer's Market, CRV Program.** Peirce gave an update.

Firewood - They are not distributing as much wood. There is lots of firewood.

Farmer's Market – We came online with a veggie lady and a berry person is coming next week. Cherries and apricots will also be available next week. New vendors are waiting until the end of April.

CRV – is continuing. A deposit of over \$3000 was made, but it was uncertain as to how much was CRV. Bob had a routine. Not sure if there is a schedule.

11b. Upcoming Events – The park is taking more reservations. It is full this weekend and is going to be full for much of the upcoming months. We need to talk about parking.

July 2nd – Patriotic event

October 1st – Celtic Festival

United Way

There is a skate party this weekend.

Someone also wants to reserve the Pavilion for a puppet show.

June 25th – Art in the Park

May 21st – Rodeo Parade

Memorial Day Weekend – Celebration of Life

Exercise Bootcamp – Basketball courts. MWF for 6 weeks.

12. Director's Comments – Chairman House informed by Senior Softball that they are going forward in getting paving rocks around #1 and #2 ballfields. In kind money for grant?

13. Adjournment – Director Lindsen made a motion to adjourn. Director Osborne seconded it. Motion passed. Meeting was adjourned at 8:20pm