

**PWestern Gateway Park**

**Board Minutes**

**March 23, 2022**

**Call to order** – Dan House 6:45pm

**Pledge of Allegiance** – led by Dan House

**Roll Call** – Present - Dan House, Chairman; Nancy Peirce, Vice Chairman; Lee Osborne, director; Brandon Lindsen, director; Destiny Bradt, District Secretary. Absent – Lisa Thomas

**Introduction of Guests** – Gladys Martines, Sandy Jacobson, Sharon Lewis

**Agenda Approval** – no suggestion for altering the agenda

Vice Chairman Peirce moved to accept the agenda

Director Lindsen seconded

All in favor

**Public Comments** – Sharon Lewis – Have we heard anything on the grant? It is still in the works. We should hear back in June or July. Regarding Prop. 68 – Playground/Tourism grant, we won't hear back until later. We will hear about the playground first.

- Gladys Martines nominated Nancy Peirce for supervisor. Peirce responded that it is too late. She has put her name in the hat for Lafco. Fire District guy hold District.

**Correspondence** – Form 700 (conflict of interest) needs to be in by the April 1<sup>st</sup> deadline.

**Board Minutes** – Vice Chairman Peirce moved and Director Lindsen seconded that the January minutes be accepted as presented. Motion past with one abstention.

Vice Chairman Peirce moved and Director Lindsen seconded that the January minutes be accepted as presented. Motion past with one abstention.

**Financial Report** – Vice Chairman Peirce led a review of the financial reports pointing out the change in the budget due to Covid. All regular meetings are back. Picked up church group. MAC is back. \$2000 for Buttermaker's is about right. There was a lot of back log of events. A 4-hour event is \$200. There were some big numbers, i.e. \$104, 081.20 as of February. The next allotment is coming in. We are doing really well. Director Lindsen moved and Director Osborne seconded that the February financial reports be accepted as presented. The motion passed unanimously. There was discussion of how restricted funds may be used and a discussion of past bonuses.

**Old Business** – County Recreation Committee. Sandy Jacobson gave an update on the Recreation Board Objective. A recreation team has been established on the County level. Five County employees are drafting a work plan for the next 3 years. It will be presented at the April 22 meeting scheduled for 11am.

They want everyone to participate that can. They are currently determining the rules and objectives and what a master plan is or isn't. They are seeking consultants to present the plan. Work groups will be created. That's where our input would be very valuable. There will be two meetings each year. Park districts and trail groups will meet separately.

Grass Valley has demolished the Memorial Park ball field, so we will probably get calls from people looking for fields.

**Prop 68** – Sandy Jacobson gave an update on the funding source for \$177,000. We do have a signed contract. The next step is the deed restriction. Director Osborne went up to the county to find out about the deed restriction. They are getting estimates and have followed up with Miracle Playground. They will come up before April 8<sup>th</sup>. There will be one more meeting onsite to replace some elements so that it qualifies as a renovation. Can do the labor on the small playground. We have to get the parts from Play World. It is noted to make repairs, but to also make changes so it classifies as a renovation. Director Lindsen got a bid from Norcal Bark. It will take about 9 months to finish the playground. Was thought to be 4 months to a year. It has been a supply chain issue. It was recommended to go ahead and pull the trigger on getting chips. 9-15" of bark is missing. It will be \$4800 to do the small playground, not including labor. We are probably looking between that and \$6000. We'll get two other quotes. Also need the ADA pathway and fencing. Chairman House confirmed the immediate need for wood chips on the playground. It will be considered routine maintenance.

#### **New Business** –

**Prop 68** – Approval of Deed Restriction for this grant project (20 year deed restriction. Director Osborne gave an update on the Deed Restriction. Part of the requirement of the grant is that we record a deed restriction that is mailed to the State Parks. Osborne received a package showing that we do own the land. Director Osborne read the deed restriction. Two pages on the back is for notary certification. Vice Chairman Peirce raised three questions. One regarding the 30 year restriction, one regarding the notice of the right to enter property to inspect, and one regarding not restricting use. Peirce spoke of restrictions that may equate to restricted use that may change with the deed restriction. The deed restriction is in the grant guidelines.

Director Lindsen made a motion that current chairman Dan House sign and file the deed restriction. Director Osborne seconded the motion. The motion passed with one abstention.

**Employee Positions** – Vice Chairman Peirce gave an update on the caretaker position. The caretaker position is usually a couple who lives on the property and is responsible for some maintenance and cleaning, as well as locking and unlocking the gates. Peirce drafted a post for Facebook Marketplace and WorkCamp. She has also posted with a couple of R.V. groups and has got some reaction, but no viable candidates. Next step is to use WorkCamp which costs \$50.00. She hasn't posted on Craigslist. She did what she could do for free. WorkCamp has the ability to screen targeted audience. It has higher quality people and can accommodate a 6 month gig.

With regards to caretaker facilities, we have a sewer hookup and free electric and water. Spacing is worth about \$700/mo. The workload is pretty minimal, around 20 hours per week. A couple would be more stable, as they would be able to share the burden. One person can work an outside job. Peirce says

the consensus is to list to WorkCamp or Craigslist. Sharon Lewis will look at Nancy's ad and offer recommendations. Nancy will look into other sites and post.

**Buildings and Grounds** – Chairman House gave an update on General Park Maintenance. He has spent a good amount of time popping in and out of the shop. Brynn is amazing. He is an excellent worker and is always looking for things to do. House envisions Brynn replacing Bob Frey.

**Equipment maintenance** – Brynn has been doing a good job with equipment maintenance. House has been approving of their needs. Equipment needs TLC. Brynn does routine maintenance. We may need to adjust his pay scale.

- Peirce would like to get in the cart and make a pass around the park to make a work list.
- PG&E and CHP have come to the park and have identified trees for freeway clearance and utility clearance.
- Graffiti has been awful recently. Brake fluid removes graffiti. Brynn was able to get it out. Purchase paint to paint over.
- Peirce is concerned about the remnants of the downed trees that need to be cleaned up
- We need to clean out the grass before adding more chips.

**Mechanical Maintenance** – covered

**Security Systems** – a small group of juveniles have been responsible for the vandalism. The authorities have convinced them to cease their wayward ways. Chairman House gave an update on the security system. We have been able to acquire a fairly new security system with 8 cameras.

**Firewood Program** – Vice Chairman Peirce gave an update on the firewood program. We are still selling firewood. We have just ordered handles and labels. Chrissy has started doing cords again.

**Farmer's Market** – Vice Chairman Peirce gave an update on the Farmer's Market. We have 6-7 vendors. It is starting to pick up.

**CRV** – We have been getting lots of CRV

**Upcoming Events** – We have lots of reservations coming in.

Daffodil Run is starting in downtown PV this year

Easter Egg Hunt – April 16<sup>th</sup>

Rodeo Parade – May 21<sup>st</sup>

Day long concert on Memorial Day Weekend

**Director's Comments** – Director Lindsen advised that in the future he will be adding the WGP Foundation updates to the advisory groups. He has gone through the paperwork. There have been no filings for the past three years. There are four different agencies to report to. He is trying to catch up and they are still in the process of turning over the funds.

**Adjournment** – Chairman Dan House made a motion to adjourn. Director Lindsen seconded. Motion carried. The meeting was adjourned at 8:36pm.