

Call to Order: Chairman Dan House called the meeting to order at 6:37

Pledge of Allegiance Led by Director Lindsen.

Roll Call: Dan House, Chairman; Directors Lisa Thomas, Brandon Lindsen, Nancy Peirce all present.. Director Lee Osborne attending via Zoom.

3) Introduction of Guests: Jeff Duncan, Shona Duncan, Sue Seidle, Sharon Lewis, Tony and Chrissy, Sandy Jacobson

4) Agenda Approval Director Peirce moved that the board move item 9A to be addressed between items 4 and 5 on the agenda so that Sandy Jacobson (attending via Zoom) can present earlier. Director Lindsen seconded the motion. Unanimous approval.

5) Public Comments Shona Duncan would like to propose that her mother live in the park with her RV to oversee the park. She stated that they are a multi-generational family in Penn Valley and they can assist her mother with the park because they live very close. Jeff Duncan said he understands that the park is in need of someone to live on park grounds, and he gave some background about their family members' roles in the community. He stated that they live close enough to the park to assist if there is something that needs to happen beyond what his mother-in-law could handle alone. He stated that Sue (mother in law) is a good person and hard worker, and he is looking for more information about what the park would need. Shona thinks her mother would be a benefit to the park and wants to know more about what the responsibilities would be.

Director Peirce stated that we are in the process of re-writing the job description and that we are looking for someone with a military or law enforcement background. She is most concerned with who might be in the park after hours and how dangerous it can possibly be. The military or law enforcement background requirement is included in the job description. She stated that we are also looking for someone seasonally instead of year around. We have had people cut the locks and come in after hours, and we are aware of how dangerous it can be here. We need someone with the background to interface with anyone causing trouble. Director Peirce stated that the winter is a little quieter in the park because it gets colder and it gets darker sooner.

Chrissy (maintenance personnel) stated that she thinks Sue has many of the qualities we need, and that she is capable of contacting help quickly. Director Peirce is very concerned for how safe the person is in this job. Director Thomas also expressed concern for the safety of any person living in the park based on her personal knowledge of people within the park

neighborhood who have had consistent behavioral issues that have repeatedly required law enforcement intervention.

6) Correspondence Amelia/Hannah Williamson posted about the funding of the dog park on Facebook and Nextdoor. Director Peirce had an exchange with her on Facebook and it became rather unpleasant when it went into private messaging. She was invited to the board meeting but is not in attendance at the meeting tonight.

On Monday February 14th, an email was sent by Sandy Jacobson with regard to a meeting that the Auditor Controller's office is setting up. It is a Zoom meeting, and it has been put together so we can ask how this office/program works with regard to the funds in the country treasury. Director Peirce thinks our attendance at this meeting would be beneficial. Currently the meeting is scheduled for March the 8th at 5:30.

7) Board Minutes Director Peirce stated that she will finish the January minutes for the March meeting. Director Lindsen motioned to accept this and Director Peirce seconded. Passed unanimously.

8) Financial Report Director Peirce stated that she reviewed the Balance Sheet and feels that the park is doing very well. Director Lindsen was pleased to see our ballfield is generating money again. Nancy said that Tony and Chrissy have not been selling much firewood. We have had an issue getting work release help. Tony and Chrissy had their kids volunteer bundling firewood. Nancy stated that the money we see in ballfield rental is actually last year's rental from the seniors. Director Lindsen moved to accept the financials as presented. Director Peirce seconded the motion. Unanimously accepted.

9) Old Business

a. **County Recreation Committee:** Update from Sandy Jacobson: Jake stated that the Board of Supervisors made it a priority to make recreation and parks sustainable. A Recreation Committee will be formed and it will be staffed with various positions. Supervisor Hoek will chair this committee. There were some different individual initiatives: adopted last Tuesday by BOS: Initiative 1 would be to develop a recreation resilience master plan (80% of that plan would include outdoor resources, 20% organized recreation). Their master plan will be separate from our parks' master plans. Initiative 2 would be implementing strategies for health and safety. Initiative 3 would be to collaborate with other jurisdictions to leverage financing opportunities Initiative 4 would be building capacity and support for the western county districts, especially with regard to administrative responsibilities. This would be defined by our park. Initiative 5 would be to identify long and short term funding, to sustain and strengthen our community, and to hire the staff to manage this. Sandy Jacobson stated that she is here to answer questions

and guide us. The next Recreation Coalition meeting is March 10th. She is working on a job description for a district administrator per the county's request, and this would be the framework for moving forward. It will be presented on March 10th and we (our board) can comment on what changes need to be made. She asks that we please call and text with any questions we might have. She asks the WGP board to appoint one of its members officially to be on this recreation committee board. Director Peirce stated that we cannot vote on this tonight because it is not on our agenda. We will handle it at a future meeting. Director Peirce will attend the March 10th meeting.

Director Peirce expressed concern about the cost of administrative costs. She says that she would be cautious and mindful about what the administrative costs would be. She is also concerned about the mention of an administrative position shared by all the districts. She feels that we need to continue to let Jake know that we might not necessarily go along with the county's plan.

Fall Festival: Director Thomas gave an update. Director Peirce had more response from the community on Facebook than ever, and all positive. The Farmers' Market got two new vendors as a result of this fair.

Art in the Park: Director Thomas gave an update. Planning is going according to schedule.

WGP Foundation: Cliff (former WGP board member) has handed off the Western Gateway Park Foundation non-profit file box to Western Gateway Park. Cliff did a Statement of Information with the Secretary of State to outline who the new directors of the foundation are: Brandon Lindsen has been named as president, Destiny Bradt has been named as secretary, Nancy Peirce has been named as interim treasurer. It requires a minimum of three officers. Cliff possibly has it set up in the by-laws to meet only once per year, but Director Peirce feels it should be more often. The Foundation already had \$1000 plus in its account. WGP added the \$700 from the fall festival, and also added the \$500 plus from movie night. The Foundation will use this for seed money for future events/art/classes. Nancy mentioned that there is an old computer in the office that could possibly have Quickbooks on it that could be used specifically for the Foundation. The Foundation will not be renamed. QR codes can now be used for fundraising and can go to the foundation to support the park.

New Business

a. **Employee Update** - Discussion of the work for an office employee. The position currently is 3 days a week (MWF), 2 hours per shift, 3 month probationary period. The employee and the park are able to say at the end of the three months whether this is working or not.

Advisory Groups

a. Buildings & Grounds

i) General Park Maintenance - Chrissy stated that many tall trees have come down; Tony gave an update on the mule. Brynn (temporary employee in maintenance) and Tony have the "mule" working again after buying a few parts and replacing the piston rings. Tony states that it seems like it will be a working machine again. Director Lindsen asked if it has a dump bed and Tony stated that yes, it does. Tony stated that we might need a new tractor tire. Chairman House said to purchase new front tires for the green "mule". Tony will get a quote from the hardware store for the green mule and the tractor tire.

Tony wanted to know about a cleanout in the irrigation box in the creek and wanted to know whether we should wait for that. Director Peirce suggested we wait until possible March rain. Chairman House asked if we could get the pump working enough to water the ballfields to roll them. He stated that he only needs to water them over one night for them to be ready.

Director Peirce stated that our NID bill has been very high lately and asked what kinds of leaks we might have that are causing it to be high. One of the drinking fountains was possibly one of the problems. Chrissy stated that they have not been consistently turning off the water at night, and Tony stated that he didn't want to turn it off when freezing temperatures at night were possible.

ii) Dog Park - Jeri is worried about the trees dying in the dog park so they are watering them every other day.

iii) Firewood Program, Farmers' Market, CRV - Chrissy said that they have been selling firewood to True Value Hardware pretty regularly recently.

Director Peirce is getting new vendor calls for the farmers market, as well as informational booth requests, i.e. Waste Management looking for community input on their services, and Grass Valley Charter School. We have 5 to 7 vendors typically right now on any given Thursday. Wild Cat Rubs is now coming from Browns Valley to do the farmers market. Director Peirce expects that when warm weather comes we will have a bigger market than ever. We're making just under \$200 a week right now during winter months, but it is still worthwhile.

Director Peirce asked how the recycling program has been going. Chrissy is filling in for Bob on this right now. Some weeks are good and others are lighter but it is fairly consistent.