

**Western Gateway Park
Board Minutes
October 19th, 2022**

- 1) **Call to Order/Pledge of Allegiance** – Chairman Dan Chair House called the meeting to order at 6:32pm. Chair House led the Pledge of Allegiance
- 2) **Roll Call** – Chairman Dan Chair House, Vice Chairman Nancy Vice Chair Peirce, Director Brandon Director Lindsen, Director Sharon Lewis.
- 3) **Introduction of Guests** – Gladys Martines
- 4) **Agenda Approval** – Vice Chair Peirce made a motion to accept the agenda as presented. Lewis seconded. All in favor.
- 5) **Public Comments** – Gladys Martines shared about how she had been approached by the organizers of the Holiday Fair. They had requested to set up booths at Cowboy Christmas. Gladys said no. Vice Chair Peirce explained that Dawna Marie was new to organizing and was not aware of how to deal with conflicting events. Gladys will be donating \$1000.00 to the new WGP sign. Check will be given to Louie for collection.
- 6) **Correspondence** – Vice Chair Peirce – the park received correspondence from EDD. Chrissy has filed for unemployment. Vice Chair Peirce responded that it was job abandonment. Director Lindsen explained how EDD grades and fees work. Lewis explained about disputes.
- 7) **Board Minutes** – Chair House made a motion to approve the minutes as presented. Motion denied. Director Lindsen made a motion to approve the September minutes with proposed amendments. Vice Chair Peirce seconded. All in favor.
- 8) **Financial Report** – Vice Chair Peirce gave a summary of the September financials drawing to the board’s attention the PG&E true up and NID lead. Director Lindsen suggested asking NID for a credit. Director Lindsen made a motion to approve the financials as presented. Lewis seconded the motion. Passed unanimously.
- 9) **Old Business**
 - a. **Prop 68** – Vice Chair Peirce has been in talks with Cole about the shade structure for the playground. He suggested contacting a carport company. She will go through her husband’s recommendation of a company on the other side of the valley. They will build to specs. All they need is the height, length, width, and pitch. They will draw up plans, engineer the package and ship it directly. We will hire a contractor to assemble and determine what we want for concrete work. She is picturing taking down the Northside. The project cost will be determined by 1. What is the length and width, and 2. What we can afford. We want the water to run outside of the play area and wall. It will keep everyone out of the rain and sun. We will save on playground materials. We’ll just have to see what the dimensions are and if we can afford it. If not, can we pitch in or get community donations? Or would we make the dimensions smaller. Vice Chair Peirce has not heard back from Lydia regarding the workshop. We must start work by December 31, even if it is just having the plans approved.
 - b. **Recreation and Tourism Grant** – Vice Chair Peirce – There is nothing new to report. We still don’t know the workshop date.
 - c. **Equipment Needs** – Director Lindsen gave a summary of the equipment bids received. True Value has 2 Stihl chainsaws with extra chains at \$900. With a back pack blower, it comes to a total of \$1600. SPD was cheaper at \$1489.00. Pearson’s Small Engine Repair

carries the Echo brand. Their estimate was \$1533.00. Director Lindsen advised that the park go with Stihl products. Vice Chair Peirce related that maintenance need these tools. She made a motion to get a revised bid from True Value and to go with one of the two vendors that sells Stihl. Director Lindsen suggested that the Board allocate \$1500 to new maintenance equipment. Vice Chair Peirce amended her motion to state that we allocate a budget of \$1500 for 2 Stihl chainsaws and a backpack blower and go with the lowest bidder. Director Lindsen seconded. Passed unanimously.

- d. **Bike Park** – Vice Chair Peirce – John “Moss” Quaglia and Blake were at the last meeting. Moss was insistent that he speak with Capri. He spoke with Matt, Capri’s Executive Director, and gave him the rundown. Vice Chair Peirce told Matt that she was hesitant and that we needed some guidelines. Matt said that he would develop some guidelines for Western Gateway to use. He sent an email in which he outlined what he thought. He thought that WGP should be working with an engineer and included a long attachment of item 11. Vice Chair Peirce has not heard from Moss since. She has spoken to Jet Lowe who is involved with YBONC, Youth Bicyclists of Nevada County. Jet has concerns that the water system jointly financed by the bike park and dog park was not being used. Jet is going to YBONC and will intercede. She agrees that Blake shouldn’t be building on Public Property without being certified. Jet knows Steve, who worked with Truckee’s Bike Park, and has certification. She inquired about grants and a grant writer. Vice Chair Peirce told Jet about Doug Fleming and reached out to Doug to see if there were any grants for Bike Parks. He came up with 11, which were passed along to Jet Vice Chair Peirce now feels we are on the right track and is starting to feel positive.
- e. **Disc Golf** – Vice Chair Peirce gave the Board an update on disc golf course equipment and maintenance. Sheri Hoefler has a reservation for November 5th for a youth tournament. She came out to look at the setup. Each hole has 3 settings. 1 setting that is closer to the basket is for the youth. She found that 3-4 pins were missing. Where are the pins? We need to decide about replacing pins. There are keys to the locks. There is one key that fits all the locks. The person who has the key is no long associated with Gold Country. Vice Chair Peirce doesn’t think that he will give it up. In the past when a basket was stolen, WGP replace the basket. WGP should be responsible for the pins. Gold Country would supply the labor.

10) New Business

- a. **PG&E Contractor visit** – Vice Chair Peirce gave a report on the process and project scope of the recent PG&E contractor visit. Chair House and Vice Chair Peirce met with a group of 5 workers that went from the caretakers plot all the way to the Highway. They addressed 70 trees and said that 60 were to come down. In the end, they only had issue with 32 trees that needed to be trimmed and 20-something that needed to come down. They inventoried all of them. They alerted Vice Chair Peirce and Chair House to a pine that was full of beetles. The park would need to haul off the tree as soon as it was cut.

The rest will be cut into logs and the canopy will be chipped. Vice Chair Peirce was concerned that we did not want more firewood at this time, but to wait until the summer season was over. There will be big trucks and lift trucks. They will access the trees through the lower playground. She did have to sign a document stating that they were trimming the heritage oaks just in case they didn't survive. Vice Chair Peirce suggested that they wait until after the caretakers are gone and notify us ahead of time before they come. In the end, they saved a lot of trees from being cut down and learned a lot.

11) Advisory Groups – Presentations

a. Buildings and Grounds

- i. General Park Maintenance** – Vice Chair Peirce spoke to Barb about leaving. Chair House had a conversation with Jim. They would like to look for a house and are in a quandary of where they will go if they were to leave on 10/31. They asked if they would be able to stay after the 10/31 date. The Board didn't have a problem with that. Vice Chair Peirce stated Jason, currently with maintenance, is very interested in the job. Bob opens mornings 5 days a week. Jason would lock up 7 days and open 2 days. If he couldn't get an RV, we would get ahold of Brad Percimer who has been helpful in finding RVs for people needing housing. Destiny spoke with regards to recent vandalism on the large playground. Bob and Jason will remove graffiti. Destiny spoke with Bob regarding the game camera. It was determined that the main bathroom would be the highest priority location. Bob suggested putting the cam in an owl box. He needs a ladder to do the project and the cam password from Nancy. Chair House – Softball guys would like security on that side of the creek as well. We need to run a wifi extender.
- ii. Firewood Program, Farmer's Market, CRV Program** – Chair House – not much news on firewood. They were splitting cord wood. The focus would be on selling wood by the cord. Price would be \$250. 2 cords are stacked. Once we get 4 we should advertise. Vice Chair Peirce – Farmer's Market – we have 9 vendors. Season ends in 6 more weeks (the Thursday before Thanksgiving.) CRV is the same as usual. Bob will continue to bring out the trailer even without the farmer's market.

- b. Upcoming events – Destiny gave a summary of upcoming events. There is an event at the pavilion at the end of the month, but reservations are beginning to taper off.

12) Director's Comments – No comments.

13) Adjournment – Vice Chair Peirce made a motion to adjourn. Director Lindsen seconded it. All in favor. Meeting adjourned at 8:02pm