



Western Gateway Recreation & Park District

MINUTES

BOARD OF DIRECTORS'
BUDGET WORKSHOP
Wednesday June 5, 2024
Special Meeting 6:30 pm
Buttermaker's Cottage

- 1) **Call to Order/Pledge of Allegiance** - Meeting called to order at 6:31 by Chairman Peirce. Pledge led by Director House.
- 2) **Roll Call** – Nancy Peirce, Chairman, present; Sharon Lewis, Vice Chairman, medical absence; Dan House, present, Brandon Lindsen, present
- 3) **Introduction of guests - None**
- 4) **Agenda Approval** – Director Lindsen moved and Director House seconded that the agenda be approved as presented. Unanimous approval.
- 5) **Old Business**
 - a. **Financial Audit** - The board reviewed the draft financial audit by auditor Larry Bain. The summary included 4 weaknesses, those which related to bookkeeping, relying on the external auditor, accounting for the solar loan debt, and segregation of duties. Years under audit were 2019-20, 2020-21 and 2021-22. Director Lindsen moved and Director House seconded that the draft financial audit report by auditor Larry Bain be accepted as presented. Unanimous approval.
- 9) **New Business**
 - a. **Budget Workshop** - The workshop was led by Chairman Peirce using past budgets and the final financial balance report for 2023-24 as a guide. Directors discussed the current financial climate in projecting income and expenses for the budget year 2024-25. Going line by line on the chart of accounts the board formulated the draft budget. Director Lindsen moved and Director House seconded to present the draft budget to the full board at the regular Board of Directors meeting June 19, 2024. Unanimous approval.
- 10.) **Advisory Groups**
 - a. **Buildings and Grounds.**
 - i) **General Park Maintenance** – Chairman Peirce advised the board of mower repair issues including a new radiator for the Grasshopper and new driveline for the John Deere. The park received 40 yards of asphalt grindings from the Creekside Mobile Home Park. The board also discussed purchasing a transfer load of gravel to dress out areas where the asphalt grindings had been spread. The board discussed solutions to the culverts in the creek crossing. Chairman Peirce reported ongoing investigation of the electrical outage at the Senior Ballfields including the vandalized electrical outlets at the backstops at Fields #1 and #2. NID treated water leak is down to 31 gallons an hour. Farmers Market vendors are delighted with the new concrete slab under the solar array. The playground chips have been spread at the front playground, but not at the creek playground. Director Lindsen asked about the asphalt repairs at the main parking lot and the dog park. Having not gotten a reply from Big S he suggested contacting Quality First Asphalt.
- 11) **Director Comments**
- 12) **Adjournment** - Director House moved and Director Lindsen seconded to adjourn the meeting. Unanimous approval. Meeting adjourned at 7:46.