

Western Gateway Recreation & Park District

Board Minutes

BOARD OF DIRECTORS' MEETING

Wednesday January 18th, 2023

Regular Meeting 6:30pm

Buttermaker's Cottage

1. **Call to Order/Pledge of Allegiance** -Meeting was called to order at 6:36pm by Chairman Dan House. Director Brandon Lindsen led forth with the Pledge of Allegiance.
2. **Roll Call** – Chairman Dan House, Vice Chairman Nancy Peirce, Director Brandon Lindsen, Director Sharon Lewis.
3. **Introduction to Guests** – Richard Eacoboci
4. **Agenda Approval** – Director Lindsen made a motion to change the date. Director Lewis seconded. Vice Chairman made a motion to move items 10a and 10 b. It was agreed to leave items 10 a and 10b where they were. All in favor.
5. **Public Comments** - None
6. **Correspondence** – S and S billed again. The original invoice was modified. Director Lindsen is to follow up with S and S.

Jet Lowe with the bike park is in the process of getting a grant to do the work. There wasn't enough pressure in the pressure tank to water Jeri's tree. There was a leak that did get fixed. Jet wants YBank to get reimbursed. They would like to have a letter of recommendation. They will be using Doug for the grant writing. We do not want it in the Park name, but will write a letter of support.

Capri will be doing an insurance inspection in early March. They will be talking to employees.

Ethics Training is coming up. Need to register towards the end of the month. Vice Chairman Peirce has already registered and is hoping to do it online. If you want to register for it you will get credit.

7. **Board Minutes** – Director Lindsen made a motion to accept the November minutes as presented. Director Lewis seconded.
8. **Financial Report** – Vice Chairman Peirce led a presentation of the November and December 2022 financials with charts for a comparison between 2022-2023. Director Lindsen made a motion to accept the financials as presented. Director Lewis seconded. All in favor.
9. **Election of Board of Directors Officers** – Vice Chairman Peirce advised that the election of the Board of Directors was done annually. Vice Chairman Peirce would like the chair back. Chairman Dan House concurs. Chairman Dan House nominated Vice Chairman Peirce as Chair. Peirce accepts nomination. All in favor.
Chair Peirce nominated former Chair Dan House as Vice Chair. House accepted the nomination. All in favor.
10. **Old Business**
 - a. **Prop 68** - Richard says he was quite off on the estimates due to inflation and would like to know if you would like to use him to do the work. He cannot provide a boilerplate or

antidiscrimination and he hasn't received a copy of the grant. Chair Peirce considers that the estimates include artificial turf. We are not doing artificial turf. Richard on water crossing – There will be more use during the wet season. Vice Chairman House is working with Delta Blue Grass. We will not be doing sod, but will dethatch and level, add seed and fertilize. We will be doing a renovation instead of replacement. Chairman Peirce stated that it was added in the grant proposal to incorporate more drought tolerant and native plants. Healthy grass needs less water. The RV park will be 10 units side by side. It will not be fancy. There will be water, power and gravel. We will tap into the existing system and imbed two conduits for future use. Richard suggested trying to get a new tap from NID to strengthen the water system and to consider an irrigation tap. It was noted that we have too many sprinkler heads and stations. If we could get a tap for this side, we could use treated water for irrigation. Chairman Peirce likes the idea of putting in a new tap. Richard said that the concept was worth pursuing and getting some bids. We shouldn't dump anything else on that side of the creek, i.e. woodchips. He needs a volunteer form and will do a survey. There will be creek bed sensitivity.

- b. **Recreation and Tourism Grant** – Chairman Peirce stated that her husband will no longer be going with the shelter people in Williams. They will be using a different company. Would like to get the work done with one company. We were considering using Cole, but it seems it would be better to go with the other company. Bob did take measurements. Chairman Peirce has outside and inside measurements. The cover will affect the playground. If we need to add more money, we have the mitigation to do so if necessary. Project needs to be done by 2023.
- c. **Nevada County Recreation & Resiliency Master Plan** – Chairman Peirce did not attend this meeting. It was for all recreation people county wide, including stakeholders.
- d. **Ethics Training** – Was already talked about under correspondence.

11. New Business

- a. **Bike Park/Dog Park Update** – Done under correspondence
- b. **Recreation Special Districts Coalition Meeting** – February meeting is 2/2 at 1pm.
- c. **County Provided Air Filter** – An update was given on the County provided air filter. It was asked if the County would reimburse us for lost revenue if the Cottage is used as a shelter.

12. Advisory Groups – Presentations

- a. **Buildings and Grounds**
 - i. **General Park Maintenance** – There is a tree down by the Pavilion. Once it stops raining, the maintenance crew will do a brush burn. PG&E is not done yet, but they are done with the bulk of it. There is still a big mess.

Director Lindsen gave an update on the concrete project. He has two quotes on a few different projects: pathways and big promenade. Solar will be \$30,000, \$29,000, or \$31,000. Bathrooms will be \$8000 and \$5000. Paths will be \$12,500.

Chairman Peirce gave an update on the ground squirrel and gopher situation. We did purchase traps. Bob has gotten 30. It was \$60 for the trap. Also purchased to Gopher Hawks for \$30 each. Peirce explained how they work.

- ii. **PG&E Contractor Visit** – previously discussed under park maintenance.
- iii. **Firewood Program, Farmer's Market, CRV Program** – Kathy and Jennifer are taking the Farmer's Market over. They would like to use the Solar

array if there is concrete under it. They proposed to do the Farmer's Market under the foundation. They are doing EBT and need a bank account.

Bob is putting out the CRV trailer.

b. Upcoming events and reservations report

i. Upcoming Events Report – Destiny Bradt gave a report on upcoming events. Contracts have been given out to long-term renters. We need to find out if Nevada County Registrar of Voters will be coming back. Bradt was reconsidering the Art Festival in June, but will do it with Chairman Peirce's support.

13. Director Comments – Vice Chairman House would like to inform the Board that he will be serving for another year. He would like to see the RV Park project through.

Chairman Peirce stated that she had turned in the signature form. We need to do signatures on the checking account. Everyone would need to be present.

14. Adjournment - Vice Chairman House made a motion to adjourn. Director Lewis seconded it. Meeting was adjourned at 8:37pm.

Respectfully submitted,

Destiny Bradt
District Secretary