

Western Gateway Recreation & Park District

Board Minutes

BOARD OF DIRECTORS' MEETING

Wednesday February 15th, 2023

Regular Meeting 6:30pm

Buttermaker's Cottage

1. **Call to Order/Pledge of Allegiance** -Meeting was called to order at 6:35pm by Chairman Peirce. Pledge was led by District Secretary Destiny Bradt
 2. **Roll Call** – Chairman Nancy Peirce, Vice Chairman Dan House, Director Brandon Lindsen. Absent – Director Sharon Lewis
 3. **Introduction to Guests** – Richard Eacoboci, Gladys Martines, Tom Hartnett, Jeri Stone
 4. **Agenda Approval** – Director Lindsen made a motion to accept the agenda with the move of 9b and 9d after public comments. Vice Chairman House seconded.
 5. **Public Comments** – Jeri Stone – the Rattlesnake Avoidance clinic is scheduled for March 25, 2023. The dog park board recently voted in new officers. They meet again next week to think about other fundraisers. They will be doing the Community Yard Sale on May 6th from 8 – 3pm. She noticed the garbage cans at the maintenance yard and was wondering if any of them were earmarked for the dog park. Chairman Peirce explained that the cans were for our big events and asked how many the dog park needs. Jeri would like 6. Chairman Peirce will work on getting 6 garbage cans for the dog park noting that metal cans were better than plastic. Chairman Peirce stated that there was an MOU in place stipulating that the dog park may do x number of fundraisers per year.
 6. **Correspondence** – Received a proposition from neighbor whose property adjacent to the park is going into foreclosure. The proposition was discussed and it was determined that it was not a viable project.
- 9b. Recreation and Tourism Grant** – Richard is looking for direction. First we need to get something approved. He would like to see that process started. We need to move forward into the review process and get contracts for portions of the project. Chairman Peirce has been in contact with Gray Electric. When we get the drawings, they will be going to Rick Rangle. We have more power than we are going to need, as what was installed was to include power for two more fields and a restroom. Gray Electric did the electric for Inntown Campground. We still haven't heard regarding the workshop for the grant. Once we have the workshop, the grant writer will step in and be the project manager. Until we get on track with the State, there is not much we can do. Chairman Peirce has contacted Lila, but still does not have a date. Chairman Peirce will be giving an update on the project at the upcoming Town Hall meeting.
- 9d. Bike Park/Dog Park update** – Chairman Peirce received a letter from Jet Lowe. Peirce gave a review of Jet's correspondence regarding a grant for the Bike Park, Dog Park, and Disc Golf Course. She gave Jet our grant writer's information. He gave her a list of about 10 applicable grants.
- Volunteer Work Days** – BONC would like permission to use mechanical devices. Peirce suggested making a motion to extend permission to YBONC for volunteer 2023 recreation season for volunteer workdays for 2023. We would need to modify the volunteer sheet to include the specifics. Director Lindsen made a motion to amend the volunteer waiver for WGP to be more

specific bike park workdays, including bullet list of tools. Vice Chairman House seconded. All in favor.

Outdoor Visitor Safety Fund – Chairman Peirce led a review of an email received from Erica. She believes that the path project would fit. We need to get the proposal to the grant writer by March 15th. Most of the approved projects that received funds were trails. The likelihood of getting a grant is good. It was asked if there was the ability to extend the pathway to the solar. Director Lindsen stated that the plans currently have the pathway going to the parking lot. Director Lindsen is to follow-up on this matter.

7. **Board Minutes** – Vice Chairman House made a motion to accept the February minutes as presented. Director Lindsen seconded.
8. **Financial Report** – Chairman Peirce led a presentation of the January 2023 financials. Total expense for the year is typical. Vice Chairman House made a motion to accept the financials as presented. Director Lindsen seconded.
9. **Old Business**
 - a. **Prop 68** – no update
 - c. **Ethics training** - Chairman Peirce, Vice Chairman House, Director Lindsen and Director Lewis were all in attendance.
 - e. **Recreation Special Districts Coalition Meeting** – Scheduled for February 16, 2023 from 1:30-3pm. It will be a remote meeting. Chairman Peirce will forward the link. She will attend and believes two others will attend as well.
10. **New Business**
 - a. **Form 700** - We will continue to receive notifications until it has been recorded.
11. **Advisory Groups – Presentations**
 - a. **Buildings and Grounds**
 - i. **General Park Maintenance** – Ground squirrels are hibernating. Bob has caught 28 ground squirrels and 8 gophers. Maintenance has leveled mounds and is starting to track active mounds. We will get 3 more if maintenance needs more. Chairman Peirce explained how the traps work. They might be difficult to use as the ground hardens in summer.
 - ii. **Firewood Program, Farmer's Market, CRV Program** – Maintenance is selling wood by the cord and ½ cord. According to Jason they have sold about \$700.
Vandalism – Bob has been having problems with the main toilets. Mostly paper products have been flushed down and have caused clogs. Vandals are stealing the soap. Paper towels and soap have been eliminated. There is hand sanitizer in the vault toilet. Someone broke into the garage. Bob replaced the hasp.
 - b. **Upcoming events and reservations report**
 - i. **Upcoming Events Report** – Destiny Bradt gave a report on upcoming events. Reservations are beginning to pick up. Nevada County Registrar of Voters will be coming back for 2024.
12. **Director Comments** – Chairman Peirce – Nevada County Resiliency and Recreation Master Plan meeting is coming up February 22. She will be talking about the grant. The designated firm will determine what we have and what we can do with it. Director Lindsen suggested that the maintenance of the bike path be put into a grant. Peirce suggested that we apply for one of the grants to do that. Director Lindsen – we could add the concrete project to a bigger project. It was believed that there was enough money to move forward on the project. Chairman Peirce suggested putting in for a grant to cover the cost of the sidewalk. We should move forward with

the bathroom. There is enough money in the restricted account. This is something to be added to the March agenda. Also, was suggested to add an extra \$10 for lights for practices.

Vice Chairman Dan House – The Senior Softball League would like to purchase another defibrillator to replace the one that was stolen. They could get a refurbished one from \$700 or less. They can go up to \$2500. Would the park be able to share the cost? This can be added to the March agenda. Purchased defibrillator will be mounted and locked in the storage container.

- 13. Adjournment** - Vice Chairman House made a motion to adjourn. Director Lindsen seconded it. Meeting was adjourned at 8:05pm.

Respectfully submitted,

Destiny Bradt
District Secretary