

Western Gateway Park Recreation & Park District

MINUTES

BOARD OF DIRECTORS' MEETING

Wednesday, September 20, 2023

Regular Meeting 6:30pm

Buttermaker's Cottage

- 1.) **Call to order/Pledge of Allegiance** - Meeting was called to order at 6:40pm. District Secretary led the Pledge of Allegiance.
- 2.) **Roll call** – Chairman Nancy Peirce, Vice Chairman Dan House, Director Sharon Lewis, Director Brandon Lindsen
- 3.) **Introduction of guests** - Gladys Martines
- 4.) **Agenda Approval** – Director Lindsen made a motion to approve the agenda as presented. Vice Chairman House seconded the motion. Passed unanimously.
- 5.) **Public Comments** – Gladys' son Albert and his friend Vinnie were at the Bocce Ball Courts earlier this week and were rudely insulted by the park caretaker. Chairman Peirce received a phone call from Albert. When Albert informed the caretaker that he would be calling his supervisor he said, “Go ahead and call my f'n supervisor.” Caretaker will be addressed under item 10d.
- 6.) **Correspondence** – Nevada County Farm Supply sent us a schedule for fertilizer for the ball fields. Director Lindsen suggested that the park apply fertilizer 4x per year. It would be about \$3500. Chairman Peirce briefly addressed the true-up. Electricity for the ballpark was \$1619 this year. We need to address lighting for the games. We currently charge for games, but not for practices. This needs to be discussed and taken into consideration in January/February before we do contracts for the new year. Director Lindsen said that he would ask NCFS to change the product for June 1 application and do Option 2 for August. He also suggested skipping April. He said that we could also ditch August and do just 3x per year which would bring the cost down. It was agreed to go with the October 1st application. Director Lindsen will correspond with NCFS. Chairman Peirce requested that Director Lindsen get a schedule that reflects the changes. We also received correspondence from P&P Sprinkler, but it will be discussed under 9b.
- 7.) **Board Minutes** - We still need June minutes. July minutes were reviewed. Vice Chairman House made a motion to accept the minutes as presented. Director Lewis seconded. Passed unanimously.
- 8.) **Financial Report** - Chairman Peirce presented the July financials. There was a balance of \$224,431.85. \$44,000 of the restricted needs to be saved for the playground project. Director Lindsen made a motion to accept the July financials as presented. Vice Chairman House seconded. Passed unanimously. Chairman Peirce presented the August financials. The balance was \$227,979.56. Restricted went up around \$2000. Vice Chairman House made a motion to accept the August financials as presented. Director Lewis 2nd. Passed unanimously.
- 9.) **Old Business**
 - a. **Park information sign** – Chairman Peirce gave an update on the park sign. She and Louie collaborated. She called Brian Foss and asked what could be done to get the sign approved. He told her to send him the paperwork and that he would take care of it. The sign has been approved. It had to be bigger than the

5'x4'. There will be two inspections – one when he digs the hole and one when it is finished. Louie is going to dig the holes ASAP.

- b. Irrigation Specialist** – Director Lindsen gave an update on the work done by P&P Sprinklers. He felt that they did a good job. They replaced a couple dozen sprinklers, but the number of sprinklers that they cleaned and adjusted was massive. Chairman Peirce said that they went through a case and a half of sprinklers. Park worker Tom Gomes said that it was worth the money. Tom and Rick worked with him. There's still some sketchy areas. Director Lindsen led the Board through P&P Sprinklers proposal for valves and wiring. He will ask if we did the excavation, would it bring down the cost? Chairman Peirce stated that Rick dug out the valve box. The stations are numbered. 14 hasn't worked in years. They rewired it so now 14 comes on when it is supposed to. Director Lindsen doesn't think the work is necessary. He can replace the boxes. Chairman Peirce stated that Peter can come out to clean up the wiring and put in new boxes and filter fabric. Director Lindsen will follow up on this.
- c. Parcel Fee** – Chairman Peirce gave an update on the parcel fee. We did get our parcel fee in on time. The girl at the County is making a master list, so we will have a master list for next year. Chairman Peirce calculated that we are going to get about \$109,000 in parcel fees.
- d. Board Seat** – There were 3 inquiries into the Board position that Chairman Peirce followed up with. Noone responded.

10.) New Business

- a. PG&E True-up** – Chairman Peirce gave a review of the PG&E True-up. Electricity has gone up and we are looking at another increase. When the solar was put in, we were looking at a 4% increase. It has been more. The true-up went down from last year. At the end of seven years, we will no longer be making payments on the solar. We are saving a lot of money.
- b. Resolution of Rural Recreation & Tourism Grant** – Chairman Peirce gave an update on the Resolution of Rural Recreation & Tourism Grant. A contract has not been signed. We need to vote to designate a representative. Chairman Peirce volunteered to be the representative. Director Lindsen made a motion that we sign the contract and assign Chairman Peirce as the representative. The necessary resolution will be made. Vice Chairman House 2nd. Passed unanimously.
- c. Recent Theft and Vandalism Report** – Chairman Peirce gave a report on the recent theft and vandalism. On Labor Day Weekend, Rick opened the men's bathroom in the Stage Pavilion. It had not been open for 20 minutes before someone went in and vandalized it. They have also done graffiti in the women's restroom and dressing room. Director Lindsen stated that the lower playground was also bad. The speaker for movie night were stolen. A woman came into the yard and took a battery charger and a gas can. People are looking for things that they can fence. They are getting on the wood stack and jumping the fence to steal the recyclables. CHP and Caltrans have been informed, but they will only remove the homeless if they start a fire.
- d. Maintenance Staff** – Rick is working out well. Jason will come back and do tree work when needed. He is not interested in the day to day work. We have since hired Tyler. We also have a new caretaker. He has been here for about 3 weeks. He was a camp host on the Coast. Tom has still been coming in a couple of days a week. He got the John Deere running. He is working on the golf cart and the mower. Gary is doing the custodial work. We are in pretty good shape regarding staff and equipment.

11.) Advisory Groups - Presentations

a. Buildings and Grounds

i.) General Park Maintenance– Discussed under 10d.

b. Events Report – District Secretary Destiny Bradt gave a report on upcoming events. September and October have been good with reservations. The Penn Valley Community foundation fundraiser went well. Gladys gave a report of her experience there. Farmer's Market will continue until the end of October.

12.) Director's Comments - Vice Chairman House said that there had been some damage to the bulletin board down by Field #2. He retrieved the AED from the container and will keep it in his possession to keep it from getting stolen.

Chairman Peirce stated that we will most likely not have a meeting in December.

13.) Adjournment – Director Lindsen made a motion to adjourn. Director Lewis seconded. All in favor. The meeting adjourned at 8:15pm.