



Western Gateway Recreation & Park District

MINUTES

BOARD OF DIRECTORS' MEETING

Wednesday January 20, 2021

Regular Meeting 6:00 pm

Zoom/Teleconference

- 1) **Call to Order/Pledge of Allegiance** – Chairman Peirce called the meeting to order at 6:30 due to technical issues. The pledge of allegiance was led by Vice Chairman House.
- 2) **Roll Call** – Nancy Peirce, Chairman, present; Dan House, Vice Chairman, present; Lisa Thomas, present at 6:52; Brandon Lindsen, present; Lee Osborne, present.
- 3) **Introduction of guests** – Sandy Jake Jacobson, Nevada County Recreation Coalition, Chris Carpenter, Gold Country Disc Golf Association.

Agenda Approval – Vice Chairman House moved and Director Lindsen seconded that the agenda be approved as presented. Unanimous approval.

- 4) **Public Comments** – Sandy Jacobson updated the Board on the Board of Supervisors' Planning Workshop on January 28th and 29th. Sandy, representing the County Recreation Coalition, and other county staff will be updating the BOS on recreation issues and hoping to get direction on plans for recreation over this coming year.
- 5) **Board Minutes** – Vice Chairman House moved and Director Osborne seconded that the minutes from November and December meetings be accepted as presented. Unanimous approval.
- 6) **Board Officer Elections** – Chairman Peirce nominated Vice Chairman House for Chairman for 2021. Roll Call vote: Director Lindsen, yes; Director Osborne, yes; Chairman Peirce, yes; Director Thomas, absent; Vice Chairman House, abstained. Dan House chosen as new Chairman. Board deferred voting on Vice Chairman until Director Thomas joined the meeting. Board officer elections resumed at 7:35. Director Osborne volunteered for the position of Vice Chairman. Roll call vote: Director Lindsen, yes; Director Thomas, yes; Director Peirce, yes; Chairman House, yes. Lee Osborne was chosen as the new Vice Chairman for 2021.
- 7) **Financial Report** – Director Peirce moved and Director Lindsen seconded that the financials for December be approved as presented. Unanimous approval.
- 8) **Old Business**
 - a) **Bike Park Workshop Meetings** – Director Peirce shared a PowerPoint presentation updating the Board on the history of Area 5 Build at the Bike Park and past actions the Board had taken. Director Thomas recapped the two workshop meetings with Richard Baker and representatives of the Bike Park community. The first meeting was held by Zoom and the second was on site of the recent build at Area 5 of the Bike Park. Director Peirce finished the presentation with an email sent by CAPRI on insurance liability issues with Area 5 Build. Discussion centered on safety signage, dirt removal, surface remediation, etc. Director Thomas volunteered to work with maintenance staff on heavy equipment options. Director Peirce moved and Director Lindsen seconded to remediate the Area 5 Build by removing jumps, inquire on heavy equipment to accomplish work, acquire appropriate caution signage, and contact Bike Park principals about the Board's plan for Area 5. Unanimous approval.
- 9) **New Business**
 - a) **Disc Golf Expansion** – Chris Carpenter, Gold Country Disc Golf Association, gave the presentation. 1) The bridge repair including labor and materials done by an anonymous volunteer. A second bridge needs side rail safety repair. 2) Space between Hole 8 and Hole 9 is expansion area in question. 3) Space between Bike Park Area 5 and Area 6 as another area considered for expansion. Clarification of boundary between Bike Park and Disc Golf. 4) A tee box (in an unspecified area) is in need of repair. GCDGA will assume responsibility for repair. 5) Burning vegetative debris. Director Lindsen asked if there was a current map of the as built design. Chris thought there is one. Director



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Thomas voiced some concerns with how the expansion might impact the bike trails. Director Thomas and Chris agreed to walk the space to evaluate user group compatibility.

- b) 700 Filing Notification – Reminder to fill out the Form 700 Conflict of Interest by the April 1st deadline.
- c) Park Vendors – Discussion centered on area usage, liability insurance, and full county vendor permitting and certification. Sandy Jacobson related her positive experience at the City of Grass Valley allowing a vendor. She also included the possibility of a conflict with the Little League Snack Shack. Director Peirce will gather more information for further discussion.
- d) Financial Letter – Director Lindsen moved and Director Peirce seconded that Chairman House, Vice Chairman Osborne, Director Thomas, and Director Lindsen be signers on financial documents. Unanimous agreement.

10) Advisory Groups - Presentations or reports

- a) Buildings and Grounds
 - i. NID Leak Update – Chairman House commented that the irrigation system is old and was installed at various times, by various individuals/companies and is prone to problems. Chairman Peirce reported that the maintenance staff now thinks the NID Treated Water supply may be leaking under the creek where the pipe crosses from the south side to the north side. Staff has been turning off the water main at night and it has saved some money. A valve will be installed to turn off the water in the pipe before crossing the creek to ascertain if that is indeed where it is leaking.
 - ii. Plan for cleaning out NID irrigation intake – Discussion on plan for this year's cleaning of the intake. Director Lindsen offered ideas where local well companies might be able to assist. Chairman House will follow up with advisors and maintenance staff to devise a plan.
 - iii. New tools and update on Grasshopper and John Deere – Bob Frey, maintenance staff, has been working on both mowers in hopes they will be ready for the mowing season. New tools have been purchased, battery operated screwdriver and impact driver and a socket set.
 - iv. Flag Donation by Gladys Martinez – Once again Gladys Martinez, local business owner, has donated a flag for our main flag pole. It will be installed when winter is over.
 - v. Firewood Program, Farmers Market, CRV Program – Firewood bundles are selling well. Corded wood is being generated from wood not appropriate for bundles and is being sold. Farmers Market is doing well. Vendors are setting up on the main parking lot on fair weather days. CRV is going well. Every week the trailer is getting a lot of donations.
- b) Upcoming events and reservations report
 - i. Upcoming Events Report – Music in the Mountains has inquired about doing three weekends this summer. Little League is planning their opening day and summer season. Senior Softball is planning on playing this season, too. Rich Ramirez is anticipating adult sports will begin mid-February. Gold Country Welcome Wagon has booked their annual picnic at the park again this year.

11) Director Comments

Vice Chairman Osborne mentioned his new role as Vice Chairman, meeting with the Chairman, CARPD New Board Member Workshop, and his appreciation for all the board members' time. Director Lindsen mentioned the good weather and how many people were using the park. He also relayed that a section of the stage railing was moved. Director Thomas reassured the board she would continue to be involved with the park while her family transitions in the coming months. Director Peirce mentioned that Animal Control is interested in utilizing the park for the Nevada County Emergency Animal Evaluation Program. They will be on a future agenda. Chairman House presented the idea to be aware of the need for potential board members before the need arises.

- 12) **Adjournment** – Vice Chairman Osborne moved and Director Lindsen seconded to adjourn the meeting. Unanimous approval. Meeting adjourned at 8:56 pm