



# Western Gateway Recreation & Park District

## MINUTES

### BOARD OF DIRECTORS' REGULAR MEETING

Thursday, April 18, 2018 - 6:00pm

Buttermaker's Cottage

- 1) **Call to Order/Pledge of Allegiance** – The meeting was called to order by Chairman Peirce at 6:15. Chairman Peirce also led the Pledge.
- 2) **Roll Call** – Nancy Peirce, Chair, Present; Cliff Bryant, Vice Chair, Present; Jim Driver, Excused Absence; Dan House, Absent; Chris Harris, Present.
- 3) **Introduction of guests** – No Guests
- 4) **Agenda Approval** – Vice Chairman Bryant moved and Director Harris seconded to accept the agenda as presented. Motion unanimously approved.
- 5) **Public Comments** – No comments as there were no guests.
- 6) **Approval of Minutes** – Vice Chairman Bryant moved and Director Harris seconded that the March 21<sup>st</sup> minutes be approved as presented. Motion unanimously approved. Vice Chairman Bryant moved and Director Harris seconded that the April 5<sup>th</sup> minutes be approved as presented. Motion unanimously approved.
- 7) **Correspondence** – None presented.
- 8) **Old Business**
  - a) Park Paving – Discussion on additional contractors and progress of bidding for pavement work continued. Vice Chairman Bryant informed the Board that he is working with Steve Miller of Big S Paving and Mac Siller Paving. The county contractor will be announced in the coming weeks and he will be getting that bid, too.
  - b) Bounce House Agreement – The Bounce House Agreement was reviewed. Vice Chairman Bryant moved and Director Harris seconded that the Bounce House Vendor Agreement be approved as amended. Motion unanimously approved.
  - c) EPS Questionnaire – Vice Chairman Bryant updated the Board on the progress and meeting with the County representatives concerning their contractor, EPS, regarding parcel mitigation fees and park consolidation. He supplied them with the requested information for their survey and discussed the pros and cons of park consolidation.
  - d) RV Parking – Vice Chairman Bryant updated the Board on the progress of the future RV Parking Project and requested a budget for advertising. Director Harris moved and Vice Chairman Bryant seconded that the Board set a budget of \$500.00 for RV Park advertising in the form of signs and banners. Motion unanimously approved. Chairman Peirce reported that she discussed fire rings versus charcoal grills for the RV area with Penn Valley Fire Chief Don Wagner. Chief Wagner pointed out the pro and cons of each stating that either would be acceptable from his view. Chairman Peirce will look at pricing and then order.
  - e) Bike Park – Chairman Peirce updated the Board on the current status of the bike park. She was asked to review and edit a description of the entire park for inclusion in the planning department's Bike Park Project packet. It appears that it will be going before the Planning Commission for approval soon. If approved, it will then go to the Board of Supervisors for approval.
  - f) Solar Project – Chairman Peirce reported that two more solar companies have asked to bid on our project, but no bids have been received.
  - g) Project Funding – Chairman Peirce reported that there is no new information on large project funding.
- 9) **New Business**
  - a) Memorial Bench – Chairman Peirce reported that she met with Breanna Deschaine regarding the request for a memorial bench for her son Dawson Deschaine. Breanna would like to place a bench and trees in the area of the playground near Picnic Area #3. Vice Chairman Bryant moved and Director Harris seconded that the bench be approved subject to plan approval of the bench and tree placement. Motion unanimously approved.
- 10) **Financial**
  - a) Financial reports for March 2018 - Vice Chairman Bryant moved and Director Harris seconded that the March 2018 Financial Reports be approved as printed and distributed. Motion unanimously approved.

12) **Advisory Groups - Presentations or reports**

- a) Buildings and Grounds
  - i. Caretaker's Residence – Vice Chairman Bryant reported that the mobile home he had been looking at was no longer for sale and he would continue to search for an appropriate one.
  - ii. Volunteer Work Day – Word A Live Church worked with District Secretary Bringman to develop a list of projects to be completed at their work day. Some of the items are repeats of previous years, gardening, weed eating, hedge trimming, etc. They also plan to sand and stain the deck and rails at the Cottage.
- b) Human Relations – Chairman Peirce reported that the candidate search for District Secretary position continues with another ad placed.
- c) Financial – Vice Chairman Bryant requested that the Board research the possibility of a credit card in the District's name. Chairman Peirce will look into the possibility.
- d) Events – No report.

13) **Director Comments** - None

14) **Adjournment** – Vice Chairman Bryant moved and Director Harris seconded that the meeting be adjourned. Meeting adjourned at 7:20 pm.

Respectfully submitted, Nancy Peirce, Chairman Board of Directors