



# Western Gateway Recreation & Park District

## MINUTES

BOARD OF DIRECTORS' MEETING

Wednesday November 18, 2020

Regular Meeting 6:00 pm

Buttermaker's Cottage

- 1) **Call to Order/Pledge of Allegiance** – The meeting was called to order by Chairman Peirce at 6:07 pm. The pledge was led by Director Thomas.
- 2) **Roll Call** – Nancy Peirce, Chairman, present; Dan House, Vice Chairman, absent; Lisa Thomas, present; Brandon Lindsen, present; Lee Osborne, present.
- 3) **Introduction of guests** – Richard Baker, Bike Park
- 4) **Agenda Approval** – Moved by Director Lindsen and seconded by Director Thomas to amend the agenda by removing item 10c as it was duplicated as 9c. Moving item 9b to 9a. Unanimous approval.
- 5) **Public Comments** – No comments.
- 6) **Correspondence** - None
- 7) **Board Minutes** – Minutes from the October Regular Meeting were reviewed and Director Lindsen moved and Director Thomas seconded that the minutes be approved as presented. Unanimous approval.
- 8) **Financial Report** – October Financial were reviewed. Chairman Peirce reported that the cash in the bank about the same amount as in November 2019. She attributed this to the programs at the park replacing lack of rentals due to Covid. Director Osborne moved and Director Lindsen seconded that the financial reports for October be approved. Unanimous approval.
- 9) **Old Business**
  - a) **Bike Park** – Wide ranging discussion on the latest element construction at the Bike Park that lasted 1 hour and 45 minutes.

Guest Richard Baker, representing the bike park, introduced himself as a long-time resident of Nevada City and owner of Sitrine Architecture. He went on to detail his interest in the construction of a local bike park. He met with John Quaglia who originally approached the WGP Board about building a bike park. Richard was the lead on working with the county on updating the park's master plan to incorporate the bike park. He went on to detail the history of building the bike park, including the most recent build of the area directly behind the Oak Grove portion of the Dog Park.

Chairman Peirce presented a Power Point with the approved bike park map with detailed legend and path drawings to illustrate the design approved. The presentation included photos of the actual build including three tracks with high jumps and starting mound where none had been proposed. As illustrated on the map and in photos of a "single track flow zone" the current build is not in keeping with what was intended by the bike park build community and approved by the county planning department and Planning Commission.

Director Osborne stated his observation that after examining the area he noted there is drainage to the Cal Trans expressway right of way, dirt piled up on living trees, and open trenches. He expressed his unwillingness to look passed the liability and would like the new dirt removed and starting over. Director Lindsen expressed that he would like to see that area remediated back to "square one" and start over. Director Thomas stated she supports the approach of working with the area as it has been built. She



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thinks it is a positive that the area is getting increased use. She is concerned that reverting it back to a more natural area would discourage the current use. Director Osborne repeated that he isn't a fan of "begging for forgiveness opposed to asking for permission". Although he appreciates the work that was done, he isn't in favor of allowing this build when it is obvious it wasn't built to plan.

Chairman Peirce stated that the bike park build community lost credibility when they opted to dig a huge six foot deep hole to remove material they thought they needed for the advanced triple track in question. She went on to say that she is opposed to the new area because it isn't well designed or built, comes too close to the dog park fence, has mounds that are too high, has a starting mound with material sloughing off with hazardous rebar and boards as reinforcement, has dirt piled up too high at the base of trees, open trenches, exposed earth prone to erosion, disregards the other users of that area, and generally didn't take into consideration the approved plan.

Director Osborne moved that a working group be formed to include a bike park committee with two WGP Board members to develop an interim plan to remediate the area, a final design plan of the area, and any other plan that might be needed to reach a final element design. Director Thomas seconded. Unanimous approval. The Board appointed Chairman Peirce and Director Thomas to the bike park working group with Director Osborne as a substitute.

- b) Prop 68 Per Capita Grant – Discussion on the resolution to apply for Prop 68 Per Capita Funding. Chairman Peirce reminded the Board that voting for the resolution doesn't obligate the Board to applying for the grant that has a deadline for filing as December 2021. Director Osborne moved and Director Lindsen seconded to resolve to participate in the CA Prop 68 Per Capita Grant. Unanimous approval.
- c) Park Donations – Director Lindsen presented concerning popular donation platforms. He recommended using Facebook or Go Fund Me as the preferred donation platform based on costs and community recognition. Chairman Peirce commented that using one of these platforms would require linking to a bank account. Director Lindsen commented that the better way to do this might be through using the existing foundation. Director Thomas questioned who would run the nonprofit foundation. Director Osborne clarified how a nonprofit entity works in conjunction with an existing organization. Chairman Peirce and Director Lindsen will continue working on acquiring the foundation.

## 10) New Business

- a) Employee Performance Bonus – Chairman Peirce presented the history of the performance bonus for employees, how it works, and the advantage to both the park and employees. Board discussed park financial performance and concluded both based on employee contribution to the park's success with the Farmers Market, CVR Program and Firewood Program as well as park maintenance a performance was warranted. Director Lindsen moved and Director Thomas seconded to give the employees a \$700.00 performance bonus for the year 2020. Unanimous approval.
- b) Signature Authorization – Director Osborne moved and Director Lindsen second that Chairman Peirce, Vice Chairman House, Director Thomas and Director Lindsen as annual authorized financial institution signatures. Unanimous approval.
- c) Animal Evacuation Staging – Chairman Peirce reported on the possibility of an emergency evacuated animal staging area at the park in conjunction with Nevada County Animal Control who would manage all aspects of the evacuation. Director Thomas asked if this would be a problem as was with the Oroville Dam evacuation to which Chairman Peirce said no. Stephanie with NCAC will present at a future meeting.
- d) Rental Schedule – The Board considered an additional line for the Stage Pavilion to reflect a hourly rate. Director Lindsen moved and Director Thomas seconded that the rate schedule for general usage be adjusted to \$30.00 an hour for one to five hours for the Stage Pavilion. Unanimous approval.



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## 11) **Advisory Groups - Presentations or reports**

- a) Buildings and Grounds
  - i. Dog Park Rental Guidelines – Discussion on a Friends of the Dog Park fundraiser. The FDP had an animal chiropractor that was paid for services. This was a rental violation since the park didn't receive reservation income from the event. The FDP was advised that had the services payment gone to the FDP then there wouldn't have been a problem.
  - ii. Solar Presentation – Martin Webb, representing Cal Solar, informed the Board on how the solar billing system works and the recent "True Up" and what should be budgeted into the future on PG&E costs including stand by fees. In his opinion the budget should reflect \$100.00 a month for stand by fees as well as about \$2,000 to \$3,000 for overage electricity charges for a total of about \$4,000.00 a year.
  - iii. Upcoming Events Report – Chairman Peirce reported on two reservations for November as all others have been cancelled due to Covid. There are two more in January pending Covid restrictions.

## 12) **Director Comments**

- i. Director Osborne attended a Safety Meeting offered by CRPD that will give us credits on our insurance.
- ii. Director Lindsen asked about hiring a new secretary and Chairman Peirce responded she has been covering in the office as there is little work since we can't take reservations.
- iii. Chairman Peirce will be attending a Zoom meeting on new regulations for Market Managers

## 13) **Adjournment** – Director Thomas moved and Director Lindsen seconded to adjourn the meeting at 9:25. Unanimous approval.