 Western Gateway Recreation & Park District

 **MINUTES**

BOARD OF DIRECTORS’ MEETING

Wednesday, September 16, 2020

Regular Meeting 6:00 pm

Teleconference

1. **Call to Order:** Chairman Peirce called the meeting to order at 6:02 p.m.
2. **Roll Call** – Nancy Peirce, Chairman, Present; Dan House, Vice Chairman, Present; Brandon Lindsen, Present; Lisa Thomas, Present; Lee Osborne, Present
3. **Introduction of guests:** Chris Carpenter of Gold Country Disc Golf Association; Sharon Lewis of Creekside Mobile Home Park
4. **Agenda Approval** – Director Osborne motioned to move item 9)c up above item 9)a. Director Thomas seconded the motion. Passed with unanimous approval
5. **Public Comments** – Chris Carpenter commented that he is exploring ways to help raise funds for the park and for the disc golf association. He suggested using a phone app to receive donations from golfers. Signs could be posted at the disc golf course, the dog park and bike park to encourage users to donate. He also mentioned his desire to hear tonight’s report on the Proposition 68 grant. Chairman Peirce responded by saying that she has a lot of respect for Mr. Carpenter. She thanked him for his support of the park.
6. **Correspondence** – None
7. **Approval of Minutes –**Vice Chairman House motioned to accept the minutes for the August 2020 meeting as presented. Director Osborne seconded the motion. Unanimous approval.
8. **Financial Report –** Director Lindsen moved to accept the August 2020 financials as presented. Vice Chairman House seconded the motion. Motion passed with unanimous approval.
9. **Old Business –**
	1. Prop 68 Per Capita Grant – Chairman Peirce reported that she and Director Osborne had met twice with Sandy “Jake” Jacobsen to discuss the grant. She explained that the second meeting was a group discussion of the funds that Nevada County would receive. There was discussion regarding the matching funds the park will need to receive the grant funds and how the grand funds should be used.
	2. Nevada County Recovery Fund – Chairman Peirce reported that Western Gateway Park was awarded a $5,000 grant. She will find out if there are any restrictions on how it should be spent.
	3. Creekside Mobile Home Park – Chairman Peirce reminded the board that earlier this year Creekside MHP had come to the board meeting to discuss the removal of sewage sludge from a septic pond on their property through the park. At that time the board had requested that Creekside MHP contact CAL Trans to see if they would allow access to Highway 20. Since that is not an option, Chairman Peirce and Director Thomas met Jason Fouyer, a representative for Creekside MHP, and Supervisor Sue Hoek to discuss the issue. Chairman Peirce expressed her concern for the infrastructure of the park, if the directors allow transport through the park. She added that Creekside MHP has promised to pay for any needed repairs. But the process would be difficult to endure. Director Thomas commented that the park needs to work with the mobile home park, since they have no other good solution. Chairman Peirce recommends bringing together those who own land adjacent to the sewer pond to discuss the matter. She mentioned that there is no time concern. One of the property owners is interested in building a bridge between Dollar General and the Penn Valley Post Office. That could be an alternative. Vice Chair House remarked that he had met with Mr. Fouyer who suggested using smaller trucks, which could be less damaging. Chairman Peirce responded that she had met with Scott Miller of S Miller Paving, who said, “absolutely not” to the idea of using the park roads for transporting the material. She added that a structural engineer will need to be hired if the directors decide to move forward.

Director Lindsen motioned that the park will move forward with assessing the park infrastructure at the expense of Creekside MHP. Director Thomas seconded the motion. Passed unanimously.

* 1. Bike Park – Chairman Peirce reported that the newest bike park addition was done without being on the park’s master plan and without BONC or county approval. It intrudes onto an area that was giving to the park by the subdivision to the west of the park with the condition that nothing be built in that area. This area is 7 acres along Highway 20 and has a passive recreation designation. There was some discussion about this situation, which concluded with Director Lindsen motioning to close off the area for safety reasons and to require remediation, including hydro-seeding the area. Vice Chair House seconded the motion, which passed unanimously.
1. **New Business**
	1. CRV Recycle Program – Chairman Peirce updated the board on the recycle program, saying that Maintenance Worker Bob Frey is now taking the contents to Marysville each week. This is a savings to the park and a helpful source of income.

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* 1. CAPRI Board Position – Chairman Peirce asked if anyone was interested in filling a position on the board of CAPRI.
	2. Rental Schedule – Chairman Peirce introduced the idea of having a rental schedule for the bike park. There was some discussion of how to obtain more information from other parks in the area that have rented their bike parks. Director Lindsen suggested contacting parks in Fresno and South Lake Tahoe areas. Directors Lindsen and Osborne questioned whether the park should charge a booking fee for reservations.
	3. Neighborhood Watch Program – The directors discussed posting signs concerning the Neighborhood Watch Program at the park. Director Thomas and Vice Chair House agreed that signs should be at all three park entrances.
	4. Baseball Fields – Vice Chair House updated the board concerning the cable across the road to the ball fields. He said it has kept out some people, but it works well for most of the ball players. Chairman Peirce commented that she had received a call from someone who walks regularly at the park who had found a homeless camp nearby. She informed the board that the camp was not on park property. The walker had called the sheriff. Two officers came and suggested a gate at the park to control traffic to the area behind the ball fields. Vice Chair House suggested that a gate might be appropriate for the road to the maintenance yard also. The board continued to discuss the choices of gates and locks.
	5. Future Planning – Chairman Peirce explained that there is a need to assess the state of the park infrastructure. This will help with making the decision of which projects need to be funded. She asked for a committee of three directors.
1. **Advisory Groups - Presentations or reports**
	1. Buildings and Grounds – Chairman Peirce mentioned a tree by the ball fields. Vice Chair House replied that it’s half dead and needs to come down.

Guest Chris Carpenter commented that some bridges on the disc golf course need repairs. Chairman Peirce requested photos of those bridges, then commented that some volunteers might be able to fix them on October 3. Lori Nunnink-Taylor from Anew Day is organizing a group to come that day. Director Thomas mentioned that a wish list concerning repairs needs to be compiled. Chairman Peirce responded that work orders can also be filled out to alert maintenance to needed projects.

* 1. Upcoming Events and Reservations Report – District Secretary White updated the board concerning new reservations since the August meeting.

Director Osborne mentioned that Nevada County Search and Rescue will be doing training this weekend.

1. **Director Comments –** Vice Chair House revealed plans for a small softball tournament on October 17th and 18th, which will occur from early morning to early afternoon on those days. Director Thomas commented that she will be going out of town September 28th and returning one month later. Director Lindsen mentioned that Lake Wildwood has been labeling plants on a nature trail. He is prepared to do the same at the park. Chairman Peirce read a resignation letter from District Secretary White.
2. **Adjournment –** Vice Chair House motioned to adjourn the meeting. Director Thomas seconded the motion. Passed unanimously. Meeting adjourned at 8:21 pm

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