



Western Gateway Recreation & Park District

MINUTES

BOARD OF DIRECTORS' MEETING

Wednesday, August 19, 2020

Regular Meeting 6:00 pm

Teleconference

- 1) **Call to Order:** Chairman Peirce called the meeting to order at 6:08 p.m.
- 2) **Roll Call** – Nancy Peirce, Chairman, Present; Dan House, Vice Chairman, Present; Brandon Lindsen, Present; Lisa Thomas, Present; Lee Osborne, Present
- 3) **Introduction of guests:** Sandy “Jake” Jacobsen, Joshua White, Genevieve and Louisa-Rose Gethings, Maintenance workers Anthony Hill and Christina Salinas
- 4) **Agenda Approval** – Vice Chairman House moved that items 10)a and 10)b be moved to the beginning of the meeting. Director Thomas seconded the motion. Agenda changes approved unanimously.
- 5) **Public Comments** – Guests Genevieve and Louisa-Rose Gethings requested the opportunity to set up a lemonade stand at the park. Chairman Peirce responded that there have been several park events that have interfaced with Nevada County Environmental Health Department that required a Cottage/Food permit. The guests replied that the county said they do not need a permit. Chairman Peirce responded that a permit is not needed at homes, but it is needed for the park to host an event. She added congratulations to the Gethings for being resourceful and best wishes for their success.
- 6) **Correspondence**
 - a) Loud Noise/Music - District Secretary White reported that the office received a phone call and an email regarding loud music that seemed to be coming from the park on August 1st, 2020. Nothing was scheduled on the park calendar.
 - b) Sharon Currie, Park Neighbor - Chairman Peirce disclosed that a few weeks ago, Randy from Robinson Timber had expressed concern about undergrowth at the park. He volunteered to come with a masticator to help do some clearing. Since the equipment was only available after work hours, he arrived for three evenings to work. As a result, a park neighbor, Sharon Currie emailed several complaints to the park. One of Chairman Peirce's great concerns was the disrespect shown by Ms. Currie to Maintenance Workers Anthony Hill and Christina Salinas. She expressed great appreciation for Maintenance Workers Hill and Salinas since they have handled many issues for the park and often volunteered their time to do so. Director Osborne remarked that the park is not paying Chairman Peirce or the park's maintenance workers to engage in confrontation with neighbors. He recommended calling the sheriff at these times. Chairman Peirce responded that the sheriff seems to be responding to calls even better than normal since the Neighborhood Crime Watch has begun. Director Osborne commended Chairman Peirce on her efforts.
- 7) **Approval of Minutes** – Director Osborne moved and Vice Chairman House seconded to accept the minutes for the June 2020 meetings as presented. Unanimous approval.
- 8) **Financial Report** – Vice Chairman House moved to accept the June 2020 financials as presented. Director Thomas seconded the motion. Motion passed with unanimous approval.

Director Osborne moved to approve the July 2020 financials as presented. Vice Chairman House seconded the motion. Motion passed with unanimous approval.
- 9) **Old Business** –
 - a) County Signature Approval Form – Director Osborne moved to approve the signatures of Chairman Peirce, Vice Chairman House, Director Thomas and Director Lindsen as WGP board representatives for financial authorization. Director Lindsen seconded. Motion passed unanimously.
 - b) Farmers' Market – Chairman Peirce gave an account to the board on the progress of the Farmers' Market. The market earns about \$330 each week for the park. She is hoping that this will continue year-round. The vendors selling fish, tamales, bread, pastries and meat and eggs would all like to continue through the winter. Chairman Peirce suggested holding the market inside the Buttermaker's Cottage when necessary. She added that there is more demand for vendor space than can be accommodated. The market has a good following and a good reputation.

Chairman Peirce would also like opportunities for non-profit organizations to offer information about their services to the community. There was discussion concerning a candidate for office who approached Chairman Peirce about a space to offer information to the public, as during Covid restrictions is it difficult to connect with the public. The consensus was that this would not be a good fit for the Market or Park.

10) New Business

- a) Prop 68 – Sandy “Jake” Jacobsen introduced herself as one working with the Nevada County CEO to improve communication between the county’s recreation districts. She explained Prop 68 as a per capita grant that is non-competitive and represents a \$178,000 grant opportunity for our District. She has attended a grant writing workshop, fulfilling one of the conditions for application, so she is available to assist the park in its application. The board must also pass a resolution to apply for the grant, due by December 2020.
- b) Prop 68 Resolution – Ms. Jacobsen explained that the park would need to have money to complete the project, as well as matching funds. More information can be found at www.parks.ca.gov/percapita. The project must be completed and all reports submitted by March 2024. Ms. Jacobsen offered to work with a sub-committee should the directors choose to form one. She added that the application is due December 20th, 2021. Joshua White inserted that the board could apply for less than the total amount of the grant for the purpose of meeting the park’s ability to provide matching funds. Chairman Peirce enumerated several projects that could be accomplished with the grant funds. Ms. Jacobsen contributed that all grant projects must be ADA compliant. Director Osborne extended appreciation to Ms. Jacobsen and Mr. White for coming. Chairman Peirce asked if any directors would like to be on a committee to meet with Ms. Jacobsen. Director Thomas suggested Director Osborne who responded in the affirmative, adding that he has had experience with grants. Chairman Peirce thanked Ms. Jacobsen for her persistence and Mr. White for his input. The directors agreed to wait on proceeding with the resolution until they consider the issue of matching funds for the grant.
- c) 3rd Round Nevada County Relief Fund Grant – Chairman Peirce clarified to the board the particulars of the Nevada County Relief Fund Grant. She expressed her desire to apply for the grant. The board conveyed agreement.
- d) Rental Contract – Director Thomas moved that the contract addendum be accepted as presented. Vice Chairman House seconded the motion. Unanimous approval. The Waiver and Release for park run activities can be kept on file in the event of a future need.
- e) Employee Hours – The Board discussed current employee work hours. Chairman Peirce reminded the Board that work hours had been cut for all employees, although maintenance were given leeway to work extra hours should a project require the extra hours. Chairman Peirce proposed that office hours be rescheduled to two or three days weekly, and that maintenance workers add on four hours every Wednesday. Vice Chairman House moved and Director Thomas seconded that the office will be open Mondays, Wednesdays and Fridays and that maintenance hours be extended for four hours on Wednesdays. Approval was unanimous.
- f) Bike Park – Truckee Bike Park will be contacted concerning their rental policy.

11) Advisory Groups - Presentations or reports

- a) Buildings and Grounds – Chairman Peirce reported on her interaction with a woman who was washing her car near the ball fields. Nearby was a man doing maintenance on a truck, flushing the radiator. Since there is so little baseball/softball activity in that area due to COVID, she suggested limiting access for vehicles. There was discussion between Vice Chair House, Maintenance Worker Anthony Hill and Chairman Peirce concerning how to block access. Chairman Peirce also spoke about the need for a long-term solution for the undergrowth that was cleared last month by a volunteer from Robinson’s Timber. Chairman Peirce mentioned that Dr. John Vogel is seeking donations and banner ads to raise funds for the RC Track. He has received many positive responses from the community.
- b) Upcoming Events and Reservations Report – District Secretary White updated the board concerning reservations and cancellations since the June meeting.

12) Director Comments – Director Thomas commented that she likes teleconferencing for board meetings. Director Osborne asked if the sheriff has access to the park after hours. Chairman Peirce responded that there is a key in the lockbox on the front gate, which also unlocks the gate to the dog/bike parks road and tennis/RC Car parking area..

13) Adjournment – Vice Chair House moved and Director Lindsen seconded that the meeting be adjourned. Approval was unanimous. Meeting adjourned at 8:57 pm