



Western Gateway Recreation & Park District

MINUTES

BOARD OF DIRECTORS' MEETING

Wednesday, June 17, 2020

Regular Meeting 6:00 pm

Buttermaker's Cottage

- 1) **Call to Order:** Chairman Peirce called the meeting to order at 6:01 pm. **Pledge of Allegiance:** The pledge was led by Director Lindsen
- 2) **Roll Call** – Nancy Peirce, Chairman, Present; Dan House, Vice Chairman, Absent; Brandon Lindsen, Director, Present; Lisa Thomas, Present.
- 3) **Introduction of guests:** Denise Rideout of Dig, Dine and Dance, Lee Osborne, Maintenance Worker Anthony Hill, and Custodian Christina Salinas
- 4) **Agenda Approval** – Director Thomas moved and Director Lindsen seconded to accept the agenda as presented. Agenda approved unanimously.
- 5) **Public Comments** – None
- 6) **Correspondence** – Chairman Peirce mentioned that she will be at the Brown Act Training scheduled for July 10th, 2020 online.
- 7) **Approval of Minutes** – Director Lindsen moved and Director Thomas seconded to accept the minutes for the May 20, 2020 meeting as presented. Unanimous approval.

Director Lindsen moved and Director Thomas seconded to accept the minutes for the June 8, 2020 meeting as presented. Unanimous approval.
- 8) **Old Business** –
 - a) Board Member Appointment – Director Thomas moved to appoint Lee Osborne on the Board of Directors to fill the remaining term of Director Jeff Glover. Director Lindsen seconded. Motion passed unanimously.
 - b) Board Member Appointments – Directors Lindsen and Osborne were sworn in by Chairman Peirce
 - c) Fiscal Audit – Chairman Peirce updated the board on the status of the audit for FY 2017-2019
- 9) **New Business** –
 - a) Budget for Fiscal Year 2020-2021 – The Board reviewed the draft budget from the workshop meeting on June 8th, 2020. Following discussion, revisions were made. Chairman Peirce reported on the value of the recycling program with Maintenance Workers Anthony Hill and Custodian Christina Salinas. Director Osborne commented that he was impressed with the proposed budget as a “really good conservative estimate”. Director Thomas moved to accept the budget as amended. Director Osborne seconded the motion. Unanimous approval.
 - b) Resolution to direct the County to collect the District Parcel Fee – Director Osborne moved to direct the County to collect the District Parcel Fee. Director Lindsen seconded the motion. Passed with unanimous approval.
 - c) Reservation Contract Addendum - Chairman Peirce explained to the board the value of the park's insurance through CAPRI. She explained that previously insurance for the park was about \$14,000. Now the cost for insurance through CAPRI is about \$7,000. There was discussion about the park being used for evacuations and emergency services. Director Thomas moved to accept the COVID Addition to Contract as a necessity to make tenants aware of CA state recommendations and guidelines pertaining to COVID19. Director Lindsen seconded the motion. Passed unanimously.
 - d) Grand Jury – Chairman Peirce reported on the Grand Jury report on special districts.

e) Wildflower Project – Director Thomas expounded on a project to spread wildflower seed along the park edge near Highway 20. She explained that the wildflowers would be good for pollinators, visually appealing and reduce the need to mow. She discussed the cost and sources of wildflower seed. Chairman Peirce suggested that Director Thomas engage the CA Native Plant Society, that they might offer plants to the park at cost. Director Thomas would also like to see labels for many native plants here. Chairman Peirce added that the Bear Yuba Land Trust might collaborate through grant funding.

- 10) **Financial Report** – Chairman Peirce reported to the board that she consulted with Bookkeeper, Michelle Ferrera, and average monthly expenses are about \$10,000. With the current operating account balance of approximately \$80,000 and no significant rentals, that will last about 8 months. She concluded that the park could recover financially by 1) continuing to saving money and 2) looking for opportunities to increase income. She mentioned that Maintenance Worker Bob Frey is seeking an estimate on the purchase of a new mower deck.

Director Osborne moved to accept the financials for May 2020 as presented. Director Thomas seconded the motion.
Passed with unanimous approval

11) **Advisory Groups - Presentations or reports**

- a) Buildings and Grounds – Maintenance Worker Anthony Hill reported that the big oak in the middle of the center circle lawn is dead and needs to come down. He and Chairman Peirce discussed the need for “Caution” signs and a location for the replacement tree. They then considered the water at the dog park and any possible leaks there.
- b) Upcoming events and reservations report
District Secretary White updated the board on reservations and upcoming events.

- 12) **Director Comments** – Director Osborne voiced that he is “happy to be here”, on the board of directors. Director Lindsen questioned whether Four Seasons Garden Supply would donate gravel to the park. Director Thomas and Chairman Peirce discussed the need for clean up and connections for the park’s trails. Chairman Peirce suggested calling Jet Lowe and John “Moss” Quaglia, who are both involved in the bike park and have previously done trail work. She also proposed creating signage to delineate bike trails, walking trails and disc golf trails. Director Thomas expressed her desire to see groups using the park’s trails.

- 13) **Adjournment** – Director Thomas moved and Director Lindsen seconded that the meeting be adjourned. Approval was unanimous. Meeting adjourned at 8:52 pm

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