



Western Gateway Recreation & Park District

MINUTES

BOARD OF DIRECTORS' MEETING

Wednesday, February 19, 2020

Regular Meeting 6:00 pm

Buttermaker's Cottage

- 1) **Call to Order:** Chairman Peirce called the meeting to order at 6:00 pm.
Pledge of Allegiance: The pledge was led by Director Thomas.
- 2) **Roll Call** – Nancy Peirce, Chairman, Present; Dan House, Vice Chairman, Present; Chris Harris, Absent; Jeff Glover, Excused Absence; Lisa Thomas, Present.
- 3) **Introduction of guests:** Jason Fouyer of Cranmer Engineering, Sharon and Gary Lewis of Creekside Mobile Home Park, Gladys Martinez, Roger Morgan of Steelheart Int'l, Brenda Bailes and Brendon Lindsen.
- 4) **Agenda Approval** – Vice Chairman House moved and Director Thomas seconded to move items d) and e) above items a), b) and c) under Old Business. Motion passed unanimously.
- 5) **Public Comments** – None
- 6) **Approval of Minutes** – Vice Chairman House moved and Director Thomas seconded to accept the minutes for the January meeting. Minutes approved unanimously.
- 7) **Correspondence**
 - a) LAFCo - Chairman Peirce informed the board that LAFCo has an open position for a Regular (Voting) District Board Member. Vice Chairman House moved that the Park Board nominate Kurt Grundel. Director Thomas seconded. The motion passed unanimously.
 - b) Jensen & Smith - Chairman Peirce explained that the audit for FY 2017-18 and FY 2018-19 has not yet been completed. Jensen & Smith will come back to wrap up after April 15th, 2020.
 - c) Sharon Currie - Chairman Peirce brought up the complaint from Sharon Currie concerning the RC track and strangers accessing her property and her neighbor's property through the park. Chairman Peirce walked the area and discovered two signs stating, "No Trespassing" posted. She explained that the creek area between the low-water mark and the high-water mark is open to public access in the state of California and may be the case in this situation. She added that the RC track group didn't start the trails; the trails have been there for quite some time. If the park were to erect a barrier, as Sharon Currie requested, it would likely be torn down quickly. A barrier could also be washed downstream, creating a hazard. Chairman Peirce proposed posting signs stating, "Leaving Park Property", to give notice to park visitors when accessing that area.
- 8) **Old Business**
 - d) and e) Creekside Mobile Home Park and Roger Morgan's Steelheart International Foundation - Jason Fouyer from Cranmer Engineering informed the board of Creekside Mobile Home Park's request for access through WGP for removal of sewage sludge from their property. Chairman Peirce mentioned her continued concerns for park roads. There was a discussion between the directors and Mr. Fouyer and Roger Morgan from Steelheart Int'l concerning other options that are available. One option is requesting temporary access directly to Highway 20 from Cal Trans. Also Mr. Morgan explained that the sewage sludge removal is not urgent and could possibly be cleaned up rather than removed. He has requested that Creekside MHP make a lot line adjustment with his property, so that he would be responsible for that area. There was continued discussion ending with Chairman Peirce stating that her recommendation is that options other than bringing the waste through the park need to be exhausted before the directors agree to allow access.
 - a) Prop 68 State Recreation Grant - Chairman Peirce informed the board that the grants under Proposition 68 have not been awarded yet. There is no timeline for these grants. But others are available, if this request is denied.
 - b) Bylaws - The board will wait until March to review the by-laws.
 - c) Board training – Chairman Peirce updated the board, saying that the Board of Supervisors will inform her of the next training available.

9) **New Business**

a) Fee Schedule – Chairman Peirce spoke to the board about changing the rental rate of the Buttermaker’s Cottage for ongoing “for profit” tenants. Director Thomas moved and Vice Chairman House seconded that the fee schedule be adjusted to \$20 per hour for “for profit” groups that meet on an ongoing basis. Fee of \$15 per hour for non-profit groups to remain the same. Motion passed unanimously.

Chairman Peirce mentioned that Director Harris had emailed his resignation to the board. Director Thomas moved that the board accept Director Harris’ resignation. Vice Chairman House seconded the motion. Passed unanimously.

b) PG&E Billing - Chairman Peirce met with a representative of CalSolar, the contractor for the solar array. She explained that there are five electric meters in the park, four of which are connected to the solar array. The park can expect a “true up” notice to arrive in September. Looking at the current performance of the array, it appears we are on track to end the year with a zero balance with PG&E. The park’s average monthly electric bill before having solar power was approximately \$1,000. The solar loan is about \$1500 per month. In seven years the loan will be paid. From years 7 to 25, when the warranty expires, electricity will be “free”, putting the park about \$150,000 ahead. She concluded that solar power is working out well for Western Gateway.

c) Fairgrounds Non-Profit Booth - Chairman Peirce told the board that she and Jeri Stone had looked into the prospect of renting a Treat Street booth during the 2020 County Fair that would be staffed by several park user groups as a fundraising opportunity. They concluded that the poor location in addition to the cost of repairs were prohibitive so decided against pursuing the booth.

10) **Financial** - Financial reports for January 2020 – Vice Chairman House moved and Director Thomas seconded that the Financial Reports for March 2019 be approved as presented. Unanimous approval.

11) **Advisory Groups - Presentations or reports**

a) Buildings and Grounds

i. Dog Park – Chairman Peirce updated the board concerning the concrete work accomplished at the dog park for improved water drainage.

ii. Kentucky Flat Swine Project MOU – Chairman Peirce informed the board that Nicole Raymond, 4-H Leader for Kentucky Flat, agreed the club would have two work days of four hours each in exchange for the group’s monthly use of the BMC.

iii. Buildings and Grounds General Update – In response to an event rental request, Chairman Peirce investigated the ability of WIFI at the Cottage to extend to Picnic Areas #1 and #2. It does seem to work, but she is prepared to add a temporary booster if needed. She mentioned the graffiti at the tennis courts and the hope that the park might obtain a grant in the future for renovation of the courts.

Vice Chairman House spoke of the need for gravel for the ball field area near the restrooms. Discussion centered on the entire area need including parking for Little League. Suppliers, cost, and amount needed were discussed. Director Thomas offered the use of her compactor for the new gravel.

Chairman Peirce mentioned that Bob Frey, Maintenance Department, advised that the park mower needing to be replaced soon. It may last for another season, but he will talk to someone at True Value Hardware concerning the cost.

b) Upcoming events and reservations report

i. District Secretary White reported 19 new reservations since the January 15th board meeting. Upcoming events include Disc Golf tournaments for February 29, May 2 and May 9, the Daffodil Run on April 5 and Easter egg hunt on April 11

ii. Farmers’ Market – Chairman Peirce informed the board that a Farmers’ Market is planned for this summer at the park. There are five vendors lined up at this time. The market is planned to be located under the solar panels, which will cause a re-routing of traffic through the parking lot. Additionally, in the future, she would like this area to have a concrete slab and walkway from the parking lot similar to the other covered picnic areas.

13) **Director Comments** – Chairman Peirce reminded the board to get Form 700 Conflict of Interest filled out by April 1st, 2020.

14) **Adjournment** – Director Thomas moved and Director Glover seconded that the meeting be adjourned. Meeting adjourned at 8:03 pm