



Western Gateway Recreation & Park District

MINUTES

BOARD OF DIRECTORS' MEETING

Wednesday, July 17th, 2019

Regular Meeting 6:00 pm

Buttermaker's Cottage

- 1) **Call to Order:** Chairman Peirce called the meeting to order at 6:00 pm. **Pledge of Allegiance:** The pledge was led by Director Harris
- 2) **Roll Call (not taken)** – Nancy Peirce, Chairman, Present; Dan House, Vice Chairman, Present; Chris Harris, Present; Jeff Glover, Absent; Lisa Thomas, Present.
- 3) **Introduction of guests:** Jeff Thorsby and Josh White. Dr. John Vogel arrived later.
- 4) **Agenda Approval** – Director House motioned and Director Thomas seconded. Agenda approved as presented unanimously.
- 5) **Public Comments** – Jeff Thorsby came to update the directors on the feasibility study concerning district consolidation of the Nevada County's parks and recreation. He emphasized that the Board of Supervisors did not direct to approve of consolidation, but to study it. He explained some options concerning consolidation, asking "What is the best way to coordinate services?"

Josh White explained four different possible ways of reorganizing the county's parks and recreation.

Jeff Thorsby expressed hope that the Board of Directors would give some feedback within the next month or two. He also offered to connect WGP to a grant writing service.

Chairman Peirce asked whether there had been any conclusion to the previous study. Josh White responded that it is the county's goal to provide information.

- 6) **Approval of Minutes** – Director Thomas expressed concern over the jagged pipe near the bike park that has not yet been fixed. Chairman Peirce will show Director Thomas how to fill out a work order after the meeting.
Vice Chairman House motioned and Director Harris seconded that June minutes be approved. The motion passed with unanimous approval.
- 7) **Correspondence**
 - a) Letter from Nevada County Grand Jury – Chairman Peirce reported on the survey of special districts that was completed last year.
 - b) Email from Rick Osborn concerning the tennis courts. He wrote, "Fix them or tear them down." This brought up a discussion on priorities, should the park receive a grant. The first priority is a new play structure since the old one near area #3 is out of safety compliance. Other priorities would be a restroom remodel, an upgraded trail along the creek, tennis court resurfacing and increasing the number of pickle ball courts. Upgrades to the ball fields and bike park were also mentioned.
- 8) **New Business**
 - a) Financial audit – Chairman Peirce will put together an audit proposal for the board's approval. She added that if the audit begins this September, it might be completed by January 2020.
 - b) Upcoming events and reservations report – The board discussed the current refund policy. Director Harris commented that verbiage could be added to the contract which clarifies that the picnic areas will receive no refunds except for rain. He suggested having a box that the tenant would initial to assure that they understand the policy. Chairman Peirce proposed that the four creek sites (when reserved together) be added to the Buttermaker's Cottage and Pavilion refund policy. Director Thomas motioned to add the lower picnic area (when rented as a whole) to the Buttermaker's Cottage and Pavilion cancellation policy. Director Harris seconded the motion. The motion passed with unanimous approval.

11) Financial

- a) Financial reports for June 2019 – Chairman Peirce said that income for the fiscal year 2018-2019 was almost \$10,000 over the previous year's income. Payroll expenses were discussed. Director Harris moved and Director Thomas seconded that the Financial Reports for June 2019 be approved as presented. The motion passed with unanimous approval.

12) Advisory Groups - Presentations or reports

a) Buildings and Grounds

iii) RC Track – Dr. John Vogel updated the board on the RC track. He mentioned the various connections he has made through Facebook, 49er RC club and a rock crawling group. He described the area that is planned for the track. Director Thomas asked if the neighbors know about these plans. Dr. Vogel responded that his neighbor doesn't hear his electric car in his backyard, and that only electric cars will be allowed on the track. He added that the plans are sufficient to allow for international events here at the park. He explained that the materials list has been completed and that the track is easily removable. He described the three phases of fund raising. He is in phase 1 and said that "phase 2 is coming".

Director Thomas asked if a demonstration event has been planned for the RC track. She also questioned if bleachers for spectators were planned. Her concern is for their safety. John replied that the vehicles are lightweight.

Chairman Peirce asked Dr. Vogel for a scale drawing of the different elements of the track.

Director Thomas requested information on maintenance. Dr. Vogel replied that volunteers would service the track. Further conversation continued about the durability of the track in wet weather, how dusty it could be and signage for the track.

i.) Bike Park – Chairman Peirce commented that she wasn't sure if the trenching from the utility pole to the well has been completed. The goal is to get the bike park off treated NID water.

ii.) Solar Project – Chairman Peirce explained that the solar project will begin July 30th. There will be a fence around the construction area. The parking lot will be closed for approximately three days. The company promised to be in and out within two weeks.

b) Upcoming events and reservations report

i. District Secretary White updated the board on reservations and events. Director Thomas asked about movie night. Chairman Peirce reported that Thursday night movies last year were huge. She added that Friday nights might not be the best choice, even though they only conflicted with the movies at Lake Wildwood's Flick and Float one time. Vice Chair House commented that the poor attendance must be because of the day of the week. He added that on Fridays people are often leaving for the weekend. Director Thomas suggested a survey on Next Door.

13) Director Comments – Director Thomas said, "Thank you for the hard work."

Chairman Peirce mentioned that she will stay on top of the county consolidation effort.

14) Adjournment – Vice Chair House motioned and Director Harris seconded that the meeting be adjourned. The motion passed with unanimous approval. Meeting adjourned at 7:48 pm