



Western Gateway Recreation & Park District

Minutes

BOARD OF DIRECTORS' MEETING

Wednesday, January 16, 2019

Regular Meeting 6:00 pm

Buttermaker's Cottage

- 1) **Call to Order/Pledge of Allegiance-** Chairman Nancy Peirce called to order at 6:09pm. Pledge lead by Director Thomas
- 2) **Roll Call** – Nancy Peirce, Chairman- Present; Dan House, Vice Chairman- Absent; Chris Harris- Absent; Jeff Glover- Present, Lisa Thomas- Present
- 3) **Introduction of guests-** Richard Baker- Bike park MOU presenter, Anthony Hill & Christina Salinas- WGP Staff
- 4)
- 5) **Agenda Approval** – Jeff Glover moved to accept the agenda as presented. Motion 2nd by Lisa Thomas. Motion carries unanimously.
- 6) **Public Comments** – No Comments relating to topics not already included on the agenda.
- 7)
- 8) **Approval of Minutes** – Lisa Thomas moved to accept the December 19th meeting minutes, motion 2nd by Jeff Glover. Motion passed unanimously.
- 9) **Correspondence**
 - a) A letter from the Grand Jury about findings from all Special Districts in Nevada County. Nothing specific to Western Gateway was mentioned. It also included an invitation to an Ethics Training Class they are hosting.
- 10) **Old Business**
 - a) Bike Park – Richard Baker presented the MOU that was signed by Tim Cardoza representing the BONC group and Chairman Peirce representing WGR&PD. Now that it's signed they are working on starting to prepare the Strider and the Pump Track as soon as weather allows, hopefully by the end of March. The drinking fountain has been purchased and they are talking with Friends of Western Gateway Dog Park President, Jeri Stone, about the agricultural well system. Dirt is still being brought in for the build. Richard Baker is the liaison with Chairman Peirce. In the future, Bike Park representatives will be talking with the Board about a storage facility for equipment.
 - b) Solar Project – Financing progress was discussed. The papers have been signed with the bank with the loan finalized for the \$99,777.00 to be paid over a 7 year period. The solar company is interfacing with the county and waiting for Cal Solar to schedule their construction start date. It was asked if there is repayment penalty and there is not.
 - c) Surveillance/security – Discussed options for security system to replace current outdated system District Secretary Deschaine showed the options that she had found. The issue is the Wi-Fi cannot reach the maintenance shop, although the Buttermaker's Cottage and the Stage Pavilion can be covered.
 - d) LED- Chairman Peirce reviewed the contract with Mike Colomb, who represented Energy Based Solutions, on the LED lighting installations with the new members of the Board. Chairman Peirce explained the signed contracts, subsequent bill received, and the time frame. Kari Sinoff from Sierra Business Council was present via phone to discuss the contracts and the timing on their side of the transaction. Ms. Sinoff stated she had talked to Mr. Colomb of EBS that afternoon and was under the impression he would attend the meeting. He did not. She stated that it was their understanding at SBC that our project wasn't going forward, because they hadn't heard from Mr. Colomb at EBS, the rebate program was canceled on July 31st, and all contracts needed to be moved to another company. Ms Sinoff noted that at the contract signing date of August 22, 2018, the rebate program cited in the contract was no longer being used. Kari stated that they had never received any of the signed contracts from Mr. Colomb at EBS. District Secretary Deschaine stated that she called Mr. Colomb before board meetings to get updates and he never commented about an increase in cost. She told him if there were any changes he would have to come back to board. Chairman Peirce stated she loves the lights, but it's the paperwork and the process she has a problem with. Ms. Sinoff commented she was glad we like the lights, but is disappointed in how this was handled by Mr. Colomb. Her



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organization is a customer advocate company and doesn't know how their former employee, Chad, wasn't involved more with our project.

11) **New Business**

- a) On Site Camp Host Position- Discussed advantages, options and concerns with having someone living on the property, the job description, and compensation. Chairman Peirce suggested placing an ad on one of the camping host sites to get someone on site just for the summer season May 1st- Oct. 31st. Some concerns with the legal aspect of getting them to move if they choose not after the season. It was suggested that Chrissy would do her same job of cleaning and not diminish her hours, but have the hosts open and close the park gates and be a presence over the weekends and during events. Lisa Thomas thought this might be an opportunity for someone displaced by the Camp fire. Jeff Glover thought it was a good idea to get someone, but from experience was concerned with the civil law over tenant law if someone decided they couldn't/wouldn't move. All agreed that finding the right person will be critical, Chrissy would like to see someone that will have the best interest of the park. Chairman Peirce thanked everyone for their input.

10) **Financial**

- a) Financial reports for December 2018 – Reviewed. Ask Michelle about the item insurance as it appears liability and worker's compensation are in the same chart of accounts category, 5120. One should be moved to 5025 to split into correct category. Jeff Glover made a motion to accept the financial reports as corrected and presented. Lisa Thomas 2nd motion. Passed unanimously.

12) **Advisory Groups - Presentations or reports**

- a) Buildings and Grounds
 - ii. Events
 - iii. *Upcoming events and reservations report.*

13) **Director Comments-** No Comments

- 14) **Adjournment-** Director Glover moved and Lisa Thomas 2nd to adjourn the meeting at 8:15pm. Unanimously approved.