



## Western Gateway Recreation & Park District

# MINUTES

### BOARD OF DIRECTORS' MEETING

Wednesday, February 22, 2017

6:00 pm Regular Meeting

Buttermakers' Cottage

1. **Call to Order/Pledge of Allegiance**

The meeting was called to order at 6:00pm by Chairman Peirce. Office Manager Patti Favetti led the Pledge of Allegiance.

2. **Roll Call/Establish Quorum** – Nancy Peirce, Chairman – Present

Dan House, Vice chairman – Present, Jim Driver – Absent, Chris Harris – Present, Cliff Bryant - Absent

3. **Introduction of guests** – Brittany Cournyer and Clayton Rapoza with the Civil War Re-enactors group, Russ Yocum and Rod Casteel with Penn Valley Little League, Brad Martin and David Gagnon for martial arts, Cher Daniel and her husband, also with the Civil War Re-enactors.

4. **Agenda Approval**– Vice-Chair House moved to adopt the agenda as presented. Director Harris seconded the motion. Motion carried.

5. **Public Comments**– None

6. **Minutes** – The minutes for January were reviewed. Motion to approve the minutes was made by Vice Chair House and 2<sup>nd</sup> by Director Harris. Motion passed unanimously.

7. **Old Business**

a. Kitchen Flooring – Tabled until next month.

b. Cargo Containers – Director Harris informed us that as soon as the check comes in he will call the company for delivery. Chairman Peirce asked that Director Harris talk to the maintenance department before ordering delivery. Director Harris agreed.

8. **New Business:**

a. Brittany Cournyer and Clayton Rapoza presented the idea to hold Civil War Re-enactments here at our park. They were looking at maybe May 25, 26. The Board agreed that this would be a great event for the park. Discussion followed regarding the availability of parking. OM Favetti suggested the Rodeo Grounds for the actors to park. There will be cannons, rifles, two battles per day, camping by the actors in pup tents, campfires, etc. Director Harris asked if there would be horses, and Clayton explained they will be bringing Calvary horses. Brittany said the disc golf course would be perfect for their camping and demonstrations (which go on all day). The prices agreed upon at this point is \$173.00 for the Disc Golf Course and \$194.00 for the Large Lawn Area per day. Chairman Peirce thought the living history will be great for the schools. Clayton added that they will invite all of the Nevada County schools to the Re-enactment as field

trips. There is concern of the noise levels, which Nevada County regulated as 90 dcb before 7:00 pm and 70 dcb after 7:00pm. The Board is invited to view the event in Red Bluff at Dog Island Park, April 29<sup>th</sup> and 30<sup>th</sup>. The battles (with canon use) will be at 11+ 1pm on Saturday, and 12 + 2 on Sunday. They are approved to charge \$5.00 per adult, with 12 and under free. They will bring rakes, shovels, weed-eaters, and fire extinguishers. Michael Allgeier will get permission from the Fire Marshall for the campfires, and will notify the Sheriff's department about the battles.

- b. David Gagnon, Martial Arts Classes – He studied in Japan for ten years under a master, and has taught Ninjitate to Los Angeles Police Department. David is looking for space to hold lessons for all ages. He has his own equipment. Chairman Peirce asked why the park, and David explained that it is a more natural environment. He would like to rent in the afternoon, starting with the Buttermakers' Cottage and adding the Pavilion later. Brad added that the Nijitake is low impact and about learning to relax the body. Chairman Peirce stated that the park would love to see more recreation activities.
  - c. Little League Update – Little League Vice President Rod Casteel said that the Penn Valley Little League will pay their share of the P. G. & E. expense as soon as a price is hashed out; their Board of Directors meeting will be next week. Chairman Peirce explained that we need a way to shut off the snack shack alarm. Little League President Russ Yokum said that Beam Center will re-do the alarm. They explained that they will use sleds to place the new storage containers, and that the old containers will be disposed of. The new containers will go right where the old ones are now. L.L.V.P. Casteel said they owe for usage of P. G. & E., and that last year was paid up-front.
  - d. Ball Field Signage – L.L.V.P. Casteel asked if the banners were exempt; they will be turned facing within the ballpark, so will then be in compliance. The banners hang now until the 2<sup>nd</sup> week of June. They would like to have the policy of the park in writing. Chairman Peirce will put the policy in writing. She checked with Highway Patrol and Nevada County and all were in approval of the banners.
  - e. Oroville Dam Evacuation – John at the Nevada County Office of Emergencies asked what were the cost incurred by allowing the evacuees to stay Western Gateway Park. The costs are from a small amount of time from Karen, our caretaker, and dump fees for the extra garbage. Since the expenses were negligible the park absorbed the costs.
9. **Correspondence** – Chairman Peirce read a letter from Sue Burns regarding a puncture to her tire. Sue asked for reimbursement for her punctured tire she feels happened in one of the potholes at the park. Chairman Peirce explained to the Board that the park cannot give gifts, we take no responsibility for the tire, and so the reimbursement was necessarily denied.

#### 10. **Financial**

- a. Review of Financial Reports – OM Favetti showed a list of rental deposits on file. The balance will be adjusted accordingly.
- b. Open space rentals are categorized separately from renting the West Area, and the West Area does include the Pavilion. Small or Large Lawn Areas are for rent, as is the center circle.
- c. Open space rent fees, like the West Area, need to be broken down as for Buttermakers' Cottage or the Pavilion.
- d. Which account are the firewood sales going into? Will be answered at next meeting.

- e. The cost of bookkeeping has changed. The agreement was going to be monthly with a flat rate. Right now we are paying Michelle hourly.
- f. Director House made a motion to accept the Financial Reports. Director Harris seconded the motion. Motion passed unanimously.

**11. Advisory Groups - Presentations or reports**

- a. Buildings and Grounds - Chairman Peirce brought up discussion on the impact of the recent storms. The first issue is the park roads and the growing potholes. She thought maybe we could pour concrete on the potholes. Director House says they are at an emergency point. Chairman Peirce told of a large oak tree that uprooted. The County initially declined to help cut down the tree, but then a County crew passed by just after it fell across the road and so helped with the removal and clean up on Penn Valley Drive.
- b. Human Relations– OM Favetti thanked the BOD for her raise.
- c. Financial – A one season contract has been signed with Nevada County Growers Market. Their request for a three season contract was denied by the WGR&PD Board due to uncertain economic climate.
- d. Events – The Gold Country Disc Golf Association did not do a fund raiser tournament as discussed. The BOD is requesting they pay the \$173.00 normal rental fee for each tournament.

Word Alive Church is again helping put together a community volunteer clean-up day with other local churches. The event is called LINC, Love In Nevada County, and will be April 29<sup>th</sup>.

**12. Liaison Reports – None**

- 13. Director Comments –** Director House asked about expenses for ball field upkeep, as the Senior Softball League has ordered new soil at a cost of \$5,000.00. He asked if the park could partner in the expense. Chairman Peirce explained that the park already covers many field maintenance costs. She requested a list of income and expenses for the ball fields before a decision is made.

- 14. Adjournment –**Motion to Adjourn by Director Harris. Vice-Chair House seconded the motion. Motion passed. The meeting adjourned at 8:49 pm.

Submitted by Patti Favetti, Office Manager